

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, May 22, 2012 – 7:00 p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Richard Hendrix, Council Member Chad Allen, Council Member Paula Knighton, Council Member Bruce Richins, Council Member Michelle Tait, Council Member Grover Wilhelmsen.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Jeff Pearce, Wendy Knight, Matt Jensen.

5:30 P.M. WORK SESSION – Tour of Weber County Animal Shelter
Lieutenant Chad Ferrin gave council a tour of Weber County Animal Shelter.

7:00 P.M. CITY COUNCIL MEETING

1. Call To Order.

Mayor Hendrix called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Bruce Richins led the Pledge of Allegiance and opening ceremony.

3. CONSENT ITEMS

- a. Approve the minutes of May 1, 2012 and May 8, 2012 as presented.

No comments.

- b. Review the April 2012 Check Register.

No comments.

MOTION: Council Member Chad Allen motioned to approve the minutes of May 1, 2012 and May 8, 2012 as presented. Council Member Michelle Tait seconded the motion. All Council Members voted aye. Motion passed.

4. BUSINESS ITEMS

a. Review/Recommend Final Approval of Wildflower Subdivision Phases 4 and 5.

Bill Morris reported that the planning commission recommended final approval of Phases 4 and 5. Matt Jensen said since that recommendation, developers have re-evaluated the lot alignment and it is their desire to add four additional lots to phase 4. He said phase 5 is not affected by this proposed change; therefore, he is requesting the city council give final approval tonight to Phase 5. He reported that he reviewed the requirements of the cluster development ordinance, which was used as the basis of the original Wildflower development approval, and he admitted that this was not followed when they took over to finish the development. Mr. Jensen said they would like Phase 4 referred back to the planning commission for consideration of the four additional lots, and for their recommendation for final approval with the change. Developers have had a lot of expense on this project, and in this economy, he said four additional lots would have a great impact on the revenue generated for the development. He requested for Phase 4 of Wildflower Subdivision be scheduled for review at project management meeting in June to review the amendment. Council Member Knighton raised concern about the lot sizes. She remembered from serving on the commission that the original plan was to have some larger lots.

Mayor Hendrix remembered the phases around the exterior were supposed to be larger under the cluster development concept with smaller lots on the interior. Matt Jensen said the lot size adjustment makes the lots more appealing to builders who are looking to purchase lots in this development. Two additional lots will be added to both sides of 225 West. Bill Morris explained the frontage width average of the total development must meet the 90 foot requirement. Some lots in Phase 5 of the development are configured at 88, but the average lot size will be 90 for the total development. In fact, the average for Phase 4 will end up being larger than average. Mayor Hendrix pointed out the larger lot sizes are on the east side of the development. Matt Jensen said the lot adjustments for four additional lots will not affect any of the engineering in the development. He again explained his request for final approval from council on Phase 5, and suggested they table Phase 4 until after review and recommendation from planning commission. Council Member Knighton asked if developers plan to construct Phase 5 prior to Phase 4. She recommended Council impose the stipulation with approval of Phase 5 to mandate completion of 2150 North before development can begin. Matt Jensen said there is no plan to start development on Phase 5 ahead of Phase 4. He reported they have a potential builder for a model home on lot 1 of Phase 4 on the corner of 2000 West. Also, there are still 4 or 5 lots available in the earlier phases of the Wildflower development. He said they may begin work on the storm drain system since they have approval to tie into the drain line that already exists across Orion Jr. High School so they can begin draining the property.

MOTION: Council Member Knighton motioned to refer Wildflower phase 4 back to planning commission based on lot line alignments, and grant final approval on Wildflower phase 5 with the caveat that 2150 North street must be completed per construction standards before occupancy in phase 5, and all of the infrastructure be in place. Motion was seconded by Council Member Wilhelmsen. All council members voted aye. Motion passed.

b. Arbor Day Proclamation

Bill Morris reported the city has once again been granted Tree City USA this year. He said the city will be combining Arbor Day with the splash pad opening ceremony on Saturday, May 26th. Council Member Knighton suggested adding notice of this proclamation to the city marquee.

MOTION: Council Member Allen motioned to approve the Arbor Day Proclamation 2012-01. Council Member Richins seconded the motion. All council members voted aye. Motion passed.

5. Public Comments.

No public comments were offered.

6. Mayor/Council Follow-up.

Mayor and council discussed the damaged splash pad piece. Mayor Hendrix indicated the broken part is scheduled to be repaired before the grand opening ceremony. He reported the city received a recent concern that the splash pad maintenance crew had left the splash pad on, and kids were found to have activated the water bollard. Public Works Director Gene Bingham responded to the concern, but the splash pad had automatically turned off as scheduled at 8:00 p.m. Mayor Hendrix will take charge at the red ribbon for the splash pad grand opening ceremony to be held on May 26th at 10:00 a.m.

7. Adjourn.

Mayor Hendrix moved to adjourn at 7:27 pm.

8. HERITAGE DAYS WORK SESSION

a. Mayor Hendrix called the work session to order, and turned the time over to Council Member Allen for discussion. Council Member Allen presented all council members with "request for payment forms" completed by Pam Crosbie, City Finance Clerk. He said each council member will be responsible for what they spend to support the events they are assigned to according to the flow chart.

b. Council Member Allen asked for confirmation from council on the specifics for ordering two smaller banners with two separate logos for Heritage Days. He said he measured the 8 foot by 8 foot measurement and this would allow for banners to be hung in between the windows of the city office building without blocking windows. He said the city emblem will be made into a banner for the evening history program and the 50th Jubilee logo will be used for Harrisville's Got Talent program.

c. Mayor and council decided June 20, 2012 will be the deadline for the t-shirts and other items that need to be purchased. They decided to cut back on the amount of the order, and order better quality shirts for the volunteers. Mayor and Council discussed which volunteers will be eligible to receive shirts, and they decided to use the same provider for the entire t-shirt order. Council Member Allen said he will check into bids for the t-

shirts. Mayor Hendrix suggested using Riverdale's Mayor who is starting up a screen printing service as a resource. Council Member Allen asked each council member to tally up the quantity of shirts that will be needed based on their assignments. Council Member Knighton suggested checking with screen printing providers to see if they offer large quantity discounts.

d. Council Member Allen suggested if any funds remain after Heritage Days, they could be used to implement the Frisbee golf course at the main Harrisville Park.

e. Council Member Allen suggested making generic signs that can be reused for years to come instead of adding the 50th Jubilee logo which would require new signs to be made for future Heritage Days. Mayor and Council discussed creating a heavy duty sign that will be laminated for reuse. They agreed signs for the cars in the parade should be carefully considered so damage will not occur to the antique cars. Council Member Tait informed council the first aid signs should already be in storage from last year. Jennie Knight reported that there are vendors who have expressed interest in reserving booths. She created flyers for the booth, parade, and attendance contest, and gave copies to the council members. She also offered to do any other flyers that are needed for Heritage Days advertising.

f. Council Member Wilhelmsen reported he received two bids for the professional sound system. The previous provider "Beat of Time" presented a bid for \$1,200. David Orn from DNS Incorporated presented a bid for \$900.00 with a \$200.00 reduction if he is allowed to have a concession booth. Mayor and Council agreed to allow David Orn to do the professional sound system with the \$200.00 reduction for a vendor booth. Council Member Wilhelmsen said Dave Orn has all the equipment for movies in the park and other summer programs. They decided to check with Dave Orn to see about possibly incorporating a few activities throughout the summer months. Mayor and Council agreed to future discussion on this matter. Council Member Knighton suggested using the bands or other talent that comes from Harrisville's Got Talent for the summer program. Council Member Wilhelmsen said the sound system provider will have the same setup that has previously been used for Heritage Days. Mayor and Council discussed where to set up the central location of the sound system with respect to the vendor booths.

g. Council Member Wilhelmsen suggested having sponsor advertisements displayed on banners in the background during the evening program. Council Member Tait said there are lattice work backdrops that were previously used for Little Miss Harrisville that would support this sponsor information. Mayor and Council agreed to check with sponsors to see if any of them had premade posters they could use for this display. They discussed various sponsorships they have received in the past, and agreed they need to re-establish relationships with the sponsors quickly so the sponsors do not lose interest. Council Members Tait and Knighton requested a business license list from Pam Crosbie.

h. Council Member Wilhelmsen said he would inquire about donations from American Monument for plaques to give to the former mayors. They agreed a small 4x6 picture frame size is large enough for the plaque with the Harrisville emblem, name of mayor, and years of service.

i. Mayor and Council discussed having the Weber County Animal Shelter portable trailer there advertising animal adoptions. Council Member Allen said he will contact the animal shelter, and also find out what the health department requirements might be.

j. Council Member Knighton reported that the car show participants are not interested in attending an evening only show; therefore, there will not be a car show this year.

9. Adjourn.

Council Member Allen motioned to adjourn at 8:15pm.

RICHARD HENDRIX
Mayor

ATTEST:

JENNIE KNIGHT
City Recorder

Approved this 12th day of June, 2012