



# HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

MAYOR:

Michelle Tait

COUNCIL MEMBERS:

Grover Wilhelmsen  
Gary Robinson  
Ruth Pearce  
Clark Beecher  
Steve Weiss

**CITY COUNCIL  
AMENDED AGENDA  
363 West Independence Blvd  
March 26, 2019**

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

**7:00 P.M. CITY COUNCIL MEETING**

**Presiding: Mayor Michelle Tait**

**Mayor Pro Tem: Grover Wilhelmsen**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Council Member Weiss]
3. **CONSENT ITEMS**
  - a. Approve the minutes of February 26, 2019 as presented.
4. **BUSINESS ITEMS**
  - a. Discussion/possible action on advice and consent to Mayor's appointment of Finance Clerk. [Mayor Tait]
  - b. Discussion/possible action to approve First Net built with AT&T for cell phone service. [First Net Presenter]
  - c. Discussion/possible action to approve Harrisville Resolution 19-02; entering an Interlocal Agreement with Weber County for Election Services. [Jennie Knight]
  - d. Discussion/possible action to approve Harrisville Resolution 19-03; a resolution authorizing agents for PTIF. [Bill Morris]
  - e. Discussion/possible action to approve purchase of digital white board from Les Olson for Council Room. [Jennie Knight]
  - f. Discussion/possible action to approve purchase of phone system for City Offices. [Jennie Knight]
  - g. 2019 Road Projects [Sean Lambert]
5. **PUBLIC COMMENTS - (3 minute maximum)**
6. **MAYOR/COUNCIL FOLLOW-UP:**
7. **ADJOURN**

DATE POSTED: March 21, 2019

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was faxed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website [www.cityofharrisville.com](http://www.cityofharrisville.com) and the State Public Meeting Notice website at <http://pmn.utah.gov>.

**MINUTES OF HARRISVILLE CITY  
CITY COUNCIL MEETING  
February 26, 2019  
363 West Independence Blvd  
Harrisville, UT 84404**

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**Present:** Mayor Michelle Tait, Council Member Grover Wilhelmsen, Council Member Gary Robinson, Council Member Ruth Pearce, Council Member Clark Beecher, Council Member Steve Weiss.

**Staff:** Bill Morris, City Administrator, Laurence Boswell, Land Use Coordinator, Bryan Fife, Recreation Director, Rick Hill, Bailiff.

**Visitors:** Kade Pollard, Hannah LaRose, Sierra Wallace, Kinley Fisher, Emma Christensen, Logan VanOrden, Madie Hoyt, Macie Roskelley, Kyrie Sutherland.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Tait called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Council Member Beecher led the pledge of allegiance and conducted the opening ceremony.

**3. Consent Items.**

- a. Approve the minutes of January 22, 2019 with the correction to the second paragraph, changing “alone of” to “of.”

**MOTION: Council Member Beecher motioned to approve the minutes of January 22, 2019 with correction. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.**

**4. Business Items.**

**a. Discussion/possible action to approve contractor bids for south Property Park Fence Project.**

Bryan Fife received bids for fence types for the south property park fence project. The original bids for the fence were for a lighter material, which was not up to public works standard. He presented new bids for fencing that will comply with public works standards including a small section between the tennis courts and Mr. Wilson’s property.

- Prolink’s bid for galvanized fencing and mow strip is \$23,326.
- Prolink’s bid for black vinyl coated chain link fence and mow strip is \$27,706.76.
- Ace Fab Welding’s bid for galvanized fencing and mow strip is \$24,010
- Ace Fab Welding’s bid for black vinyl and mow strip is \$28,390.

Roylance Fence and Brimhall were also contacted but did not submit bids.

Council Member Wilhelmsen showed concern for the mow strip. Bill Morris asked if residents would be interested in a black vinyl fence instead of the galvanized. Bryan Fife responded it depends on the resident. Some residents might change their minds depending on which type of fence City Council approves.

**MOTION: Council Member Beecher motioned to approve the Prolink bid for \$27,706.76 for the black vinyl coated chain link fence and mow strip. Council Member Wilhelmsen seconded the motion. A Roll Call vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Recused</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-0.**

**b. Discussion/possible action to approve contractor bid for Bike Park Fence Project.**

Bryan Fife received bids for galvanized fencing with no mow strip for the Bike Park. Bids came in a little higher than usual to meet public works standards. Bryan Fife explained he is planning on installing the fence this spring.

- Prolink bid is \$9,672.92
- Ace Fab Welding's bid is \$9,925.00.

Once again, Roylance Fence and Brimhall did not submit bids.

Council Member Pearce pointed out Council originally budgeted for six or seven thousand dollars. Bryan Fife explained the fee is coming out of the Park Impact budget not the general fund. Council should not have to worry about budgeting for the fence.

**MOTION: Council Member Wilhelmsen motioned to accept the contractor bid for Prolink for \$9,672.92 for the Bike Park Project. Council Member Pearce seconded the motion. A Roll Call vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

**c. Discussion/possible action to approve "Flexportal."**

Laurence Boswell presented Flexportal which is custom software for small businesses. This can be used to create online applications for business license, building permits, code enforcement complaints, and development applications. Council Member Robinson questioned the background of the Flexportal Company.

**MOTION: Council Member Pearce motioned to approve Flexportal up to \$20,000 as needed for each portal as the portals come online with Mr. Morris to be involved through the process and report to the council on each module. Council Member Weiss seconded the motion. A Roll Call vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>No</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-1.**

**d. Discussion/possible action to approve purchase of road signs.**

Bill Morris explained there has been discussion about installing solar power radar signs for speed control in certain parts of the City. Sean Lambert received a bid from TrafficLogix for \$25,851.00. There were no other bids included. Mr. Morris explained that these signs will be purchased with the grant money from the 1100 N project and Larsen lane project. Council Member Weiss suggested buying some signs for other roads as well. Mr. Morris mentioned that the City can buy additional signs with the road improvement funds.

**MOTION: Council Member Weiss motioned to approve purchase of road signs from TrafficLogix for \$25,851.00. Council Member Pearce seconded the motion. A Roll Call vote was taken.**

<b>Council Member Weiss</b>	<b>Yes</b>
<b>Council Member Beecher</b>	<b>Yes</b>
<b>Council Member Pearce</b>	<b>Yes</b>
<b>Council Member Robinson</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

**e. Annual Training**

Bill Morris presented annual training on discrimination and the open meetings act.

**5. Public Comments - (3 minute maximum)**

There were no public comments.

**6. Mayor/Council Follow-Up:**

Council Member Robinson asked about the Spring Conference in St. George, Utah. Council Member Pearce stated that the registration is not available yet; however, the City has booked hotels for council members.

Council Members discussed emergency plans if there was ever an attack or threat to the City.

Mayor Tait suggested that the City Council think of goals for the City as the year continues.

**7. Adjourn.**

Mayor Tait declared the meeting adjourned at 8:34pm.

**ATTEST:**

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**MICHELLE TAIT**  
Mayor

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**JENNIE KNIGHT**  
City Recorder  
Approved this 26<sup>th</sup> day of March, 2019

**HARRISVILLE CITY  
RESOLUTION 2019-02**

**COUNTY ELECTION SERVICES**

**A RESOLUTION OF HARRISVILLE CITY, UTAH, ENTERING AN  
INTERLOCAL AGREEMENT BETWEEN HARRISVILLE CITY AND WEBER  
COUNTY FOR CERTAIN ELECTION SERVICES.**

**WHEREAS**, the Utah Interlocal Cooperation Act, Title 11, Chapter 3, Utah Code Annotated, 1953 as amended, permits governmental units to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources;

**WHEREAS**, Title 11, Chapter 13, Section 5 of the Utah Code Annotated, 1953 as amended, provides that governing bodies of governmental units adopt resolutions approving an interlocal agreement before such agreements may become effective;

**WHEREAS**, Harrisville City (hereafter “City”) has negotiated a contract with Weber County (hereafter “County”) for certain election services, and the City operates under the alternative council-mayor form of government provided in *Utah Code Annotated* §10-3b-201, 1953, as amended;

**WHEREAS**, the County proposes an Interlocal Agreement (hereafter “Agreement”) for certain election services attached hereto as Exhibit “A” and incorporated herein by this reference;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of Harrisville City that the Agreement for certain election services attached hereto as Exhibit “A” and incorporated herein by this reference is approved. The City Council hereby authorizes and directs the Mayor to execute the Agreement and any documents relating thereto for and on behalf of the City.

PASSED AND APPROVED by the Harrisville City Council this 26th day of March, 2019.

\_\_\_\_\_  
MICHELLE TAIT,  
Mayor

ATTEST:

\_\_\_\_\_  
JENNIE KNIGHT,  
City Recorder

Municipal Council  
Roll Call Vote Tally:

	Yes	No
Mr. Wilhelmsen	___	___
Mr. Robinson	___	___
Mrs. Pearce	___	___
Mr. Beecher	___	___
Mr. Weiss	___	___



City Contract No. \_\_\_\_\_  
County Contract No. \_\_\_\_\_

**INTERLOCAL COOPERATION AGREEMENT**  
**BETWEEN**  
**WEBER COUNTY**  
**on behalf of the**  
**WEBER COUNTY CLERK’S OFFICE, ELECTIONS DIVISION**  
**-AND-**  
**HARRISVILLE CITY**

THIS AGREEMENT is made and entered into the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between WEBER COUNTY, a political subdivision of the State of Utah (“County”), on behalf of its Clerk’s Office, Elections Division, and Harrisville City (“City”). The County and the City may be referred to collectively as the “Parties” and may be referred to individually as a “Party.”

**WITNESSETH:**

WHEREAS, the County desires to provide the services of its Clerk’s office, Elections Division, to the City for the purpose of assisting the City in conducting the City’s 2019 and 2021 primary and general municipal elections; and

WHEREAS, the City desires to engage the County for such services;

NOW, THEREFORE, in consideration of the promises and covenants hereinafter contained, the Parties agree as follows:

1. **Term.** County shall provide election services to the City commencing on the date this Agreement is executed, and terminating on January 1, 2022. The term of this Agreement may be extended by mutual agreement in writing signed by all Parties. Either Party may cancel



this Agreement upon ninety (90) days written notice to the other party. Upon such cancellation, each Party shall retain ownership of any property it owned prior to the date of this Agreement, and the City shall own any property it created or acquired pursuant to this Agreement.

2. **Scope of Work.** The services to be provided by the Weber County Clerk's Office, Elections Division, shall be as set forth in the Scope of Work, attached hereto and incorporated by reference as Exhibit A. Generally, the County Clerk shall perform all elections administration functions as set forth in Exhibit A and as needed to ensure implementation of the City's 2019 and 2021 primary and general municipal elections.

3. **Legal Requirements.** The County and the City understand and agree that the 2019 and 2021 primary and general municipal elections are the City's elections. The City shall be responsible for compliance with all legal requirements for these elections and shall direct the manner in which the elections are conducted. County agrees to work with the City in complying with all legal requirements for the conduct of these elections and conduct these elections pursuant to the direction of the City. The City, not the County, is responsible to resolve any and all election questions, problems, and legal issues that are within the City's statutory authority.

4. **Cost.** In consideration of the services performed under this Agreement, the City shall pay the County an amount not to exceed the rate estimate given to the City by the County in Exhibit B. The County shall provide a written invoice to the City at the conclusion of the elections, and the City shall pay the County from the invoice within thirty (30) days of receiving it. The invoice shall contain the number of active registered voters as of one week before Election Day, the rate used, and jurisdictions participating in the election(s). In the case of a vote recount, election system audit, election contest, or similar event arising out of the City's election, the City shall pay the County's cost of responding to such events, based on a written invoice

provided by the County. The invoice amount for these additional services may cause the total cost to the City to exceed the estimate given to the City by the County. For such consideration, the County shall furnish all materials, labor and equipment to complete the requirements and conditions of this Agreement.

5. **Governmental Immunity.** The City and the County are governmental entities and subject to the Governmental Immunity Act of Utah, Utah Code Ann. §§ 63G-7-101, et seq. (“Act”). Subject to the provisions of the Act, the City and County agree to indemnify and hold harmless the other Party, its agents, officers and employees from and against any and all actions, claims, lawsuits, proceedings, liability damages, losses and expenses (including attorney’s fees and costs) arising out of or resulting from the performance of this Agreement to the extent the same are caused by any negligent or wrongful act or omission of that Party, its officers, agents and employees. Nothing in this Agreement shall be deemed a waiver of any rights, statutory limitations on liability, or defenses applicable to the City or the County under the Act.

6. **Election Records.** The County shall maintain and keep control over all records created pursuant to this Agreement and to the elections relevant to this Agreement. The County shall respond to all public record requests related to this Agreement and the underlying elections and shall retain all election records consistent with the Government Records Access and Management Act, Utah Code Ann. §§ 63G-2-101 et seq. and all other relevant local, state and federal laws.

7. **Service Cancellation.** If the Agreement is canceled by the City as provided herein, the City shall pay the County on the basis of the actual services performed according to the terms of this Agreement. Upon cancellation of this Agreement, the County shall submit to the City an itemized statement for services rendered under this Agreement up to the time of

cancellation and based upon the dollar amounts for materials, equipment and services set forth herein.

8. **Legal Compliance.** The Parties, as part of the consideration herein, shall comply with all applicable federal, state and county laws governing elections.

9. **Interlocal Agreement.** In satisfaction of the requirements of the Interlocal Cooperation Act, Title 11, Chapter 13, Utah Code Annotated 1953, as amended (“Interlocal Act”), in connection with this Agreement, the Parties agree as follows:

(a) This Agreement shall be approved by each Party, pursuant to § 11-13-202.5 of the Interlocal Act;

(b) This Agreement shall be reviewed as to proper form and compliance with applicable law by a duly authorized attorney on behalf of each Party, pursuant to Section 11-13-202.5 of the Interlocal Act ;

(c) A duly executed original counterpart of the Agreement shall be filed with the keeper of records of each Party, pursuant to § 11-13-209 of the Interlocal Act;

(d) Each Party shall be responsible for its own costs of any action done pursuant to this Agreement, and for any financing of such costs; and

(e) No separate legal entity is created by the terms of this Agreement. To the extent that this Agreement requires administration other than as set forth herein, it shall be administered by the City Recorder of the City and the County Clerk of the County, acting as a joint board. No real or personal property shall be acquired jointly by the Parties as a result of this Agreement. To the extent that a Party acquires, holds, and disposes of any real or personal property for use in the joint or cooperative undertaking

contemplated by this Agreement, such Party shall do so in the same manner that it deals with other property of such Party.

10. **Counterparts.** This Agreement may be executed in counterparts by the City and the County.

11. **Governing Law.** This Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance.

12. **Integration.** This Agreement, with attached exhibits, embodies the entire agreement between the Parties and shall not be altered except in writing signed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

HARRISVILLE CITY

By: \_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
City Recorder

Approved as to form and compliance  
with applicable law:

\_\_\_\_\_  
City Attorney

Date: \_\_\_\_\_

BOARD OF COUNTY COMMISSIONERS  
OF WEBER COUNTY

By: \_\_\_\_\_

Scott Jenkins, Chair  
Commissioner Jenkins voted \_\_\_\_\_  
Commissioner Harvey voted \_\_\_\_\_  
Commissioner Froerer voted \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ricky Hatch, CPA  
Weber County Clerk/Auditor

Approved as to form and compliance  
with applicable law:

\_\_\_\_\_  
County Attorney

Date: \_\_\_\_\_

**Exhibit A**  
**2019 and 2021 Municipal Elections**  
**Scope of Work for Election Services**

The County shall provide to the City an Official Register as required by Utah Code Ann. § 20A-5-401, (as amended).

The City shall perform all administrative functions related to candidate filing requirements and all other requirements of Utah Code Ann. § 20A-9-203 (as amended), including all administrative functions related to financial disclosure reporting.

The City shall be responsible for all Public Notice(s) required by law. The City may work with the County to publish notices jointly with other jurisdictions.

The City shall be responsible for collecting and delivering ballots that are placed in drop boxes within their City to the County in a timely manner and according to a schedule agreed upon by the City and the County up through and including the end of Election Night.

The City agrees to consolidate all elections administration functions and decisions in the County Clerk to ensure the successful conduct of multiple, simultaneous municipal elections. In a consolidated election, decisions made by the County regarding resources, procedures and policies are based upon providing the same scope and level of service to all the participating jurisdictions and the City recognizes that such decisions, made for the benefit of the whole, may not be subject to review by the City.

Services the County will perform for the City include, but are not limited to:

- Ballot Layout and Design
- Ballot Printing
- Ballot Mailings
- Printing Optical Scan Ballots
- Program and Test Voting Equipment
- Program Electronic Voter Register
- Poll Worker Recruitment and Training
- Compensate Vote Center Poll Worker (Exhibit C)
- Delivery of Supplies and Equipment
- Tabulate and Report Election Results on County Website
- Provisional Ballot Verification
- Update Voter History Database
- Conduct Audits (as required)
- Conduct Recounts (as needed)
- Election Day Administrative Support
- Operation of nine (9) county wide vote centers (Exhibit C)

The City will provide the County Clerk with information, decisions, and resolutions and will take appropriate actions required for the conduct of the election in a timely manner.

The County will provide a good faith estimate for budgeting purposes (Exhibit B). Election costs are based upon the offices scheduled for election, the number of voters, and the number of jurisdictions participating. The City will be invoiced for its share of the actual costs of the elections which will not exceed the estimated rate in Exhibit B.

In the event of a state or county special election being held in conjunction with a municipal election, the scope of services and associated costs, and the method of calculating those costs, will remain unchanged. The costs will be divided between participating jurisdictions in a manner that is agreed upon by the jurisdictions involved. A nominal administrative fee will be charged to each jurisdiction sharing a ballot, not to exceed \$0.05 per active registered voter.

**Exhibit B**  
**2019 and 2021 Municipal Elections**  
**Cost Estimate for Election Services**

Below is the good faith estimate for the upcoming *2019 and 2021 Municipal Elections* for Harrisville City. The City will be billed for actual costs for each election, according to the number of active registered voters, and the per voter rate will not exceed the estimated rate of \$1.75-\$1.85 per active registered voter per election. The number of active registered voters will be determined by the registration deadline, one week prior to each election.

<b>Estimated Cost per Election</b>			
<b>Number of Participating Jurisdictions</b>	<b>Active Registered Voters*</b>	<b>Estimated Rate</b>	<b>Total Cost</b>
<b>1</b>	2,946	\$1.80	\$5,302.80
<b>2</b>	2,946	\$0.95 (half plus \$0.05)	\$2,798.70
<b>3</b>	2,946	\$0.65 (1/3 plus \$0.05)	\$1,914.90

\*Current as of March 2019



**Exhibit C**  
**2019 Municipal Elections**  
**Core Vote Centers**

<b>2019 Locations</b>
Weber County Fairgrounds
North Branch Library
Ogden Valley Branch Library
Main Library
Pleasant Valley Branch Library
Southwest Branch Library

Additional polling locations may be established by consent of both the City and the County, the cost of which will be borne by the City, and which would be in addition to the estimates provided in Exhibit B. All vote centers may not be used in a primary election. In the event of a Primary Election, the vote centers used will be the those in closest proximity to the city holding an election.

**HARRISVILLE CITY  
RESOLUTION 2019-03**

**UTAH PUBLIC TREASURERS' INVESTMENT FUND (PTIF)**

**A RESOLUTION OF HARRISVILLE CITY, UTAH, RELATING TO  
AUTHORIZED USERS FOR THE UTAH PUBLIC TREASURERS'  
INVESTMENT FUND (PTIF).**

**WHEREAS**, Harrisville City (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

**WHEREAS**, *Utah Code Annotated* §10-3-717 authorizes the City Council to “exercise all administrative powers by resolution”;

**WHEREAS**, the Utah Public Treasurers' Investment Fund (PTIF) is available to state and local government entities as a short-term cash investment vehicle:

**WHEREAS**, the PTIF requires that attached Utah Public Treasurers' Investment Fund Change Form be completed as set forth in Exhibit “A” attached hereto and incorporated herein by this reference;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Harrisville City that the attached Utah Public Treasurers' Investment Fund Change Form from the Office of the State Treasurer attached in Exhibit “A” is hereby adopted and incorporated herein by this reference and the Mayor is authorized to execute the same.

PASSED AND APPROVED by the Harrisville City Council this 26<sup>th</sup> day of March, 2019.

\_\_\_\_\_  
MICHELLE TAIT  
Mayor

\_\_\_\_\_  
JENNIE KNIGHT  
City Recorder

Municipal Council		
Roll Call Vote Tally		
	Yes	No
Mr. Wilhelmsen	___	___
Mr. Robinson	___	___
Mrs. Pearce	___	___
Mr. Beecher	___	___
Mr. Weiss	___	___



UTAH STATE TREASURER  
 UTAH PUBLIC TREASURERS' INVESTMENT FUND  
 New Account Application and Change Form

DATE 3/20/19

**ACTION:**

<input type="checkbox"/> Create New PTIF Account <i>(Sec. A,C,D,E,F)</i>	<input type="checkbox"/> Add/Delete Bank Account <i>(Sec. A,B,E,F)</i>	<input type="checkbox"/> Opt In Paper Statements <i>(Sec. A,B,F)</i>
<input type="checkbox"/> Change Address <i>(Sec. A,B,D,F)</i>	<input checked="" type="checkbox"/> Change Authorized Individuals <i>(Sec. A,B,C,F)</i>	

A. Entity Name/Account Title Harrisville City

B. PTIF Account Number(s) \_\_\_\_\_

**C. Individuals Authorized to Make Deposits/Withdrawals:**

	<u>NAME</u>	<u>TITLE</u>	<u>PHONE</u>	<u>E-MAIL</u>	<u>INTERNET ACCESS</u>
1.	<u>Lynn Fortie</u>	<u>Treasurer</u>	<u>(801) 540-6940</u>	<u>lfortie40@comcast.net</u>	<input checked="" type="checkbox"/>
2.	<u>Foster Bateman</u>	<u>Finance Clerk</u>	<u>(505) 635-0706</u>	<u>fbateman@cityofharrisville.com</u>	<input checked="" type="checkbox"/>
3.	_____	_____	_____	_____	<input type="checkbox"/>
4.	_____	_____	_____	_____	<input type="checkbox"/>

**D. Mailing Address:**

\_\_\_\_\_  
 Attn: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**E. Bank (Depository) Information:**

**New/Additional Bank - (Include deposit slip with submission)**

**Delete Bank**

a. Name of Bank \_\_\_\_\_

Name of Bank \_\_\_\_\_

b. Account Number \_\_\_\_\_

Account Number \_\_\_\_\_

Checking     Savings     Other \_\_\_\_\_

**F. Authorization:** In accordance with applicable statutes and procedures established by the Utah State Treasurer, we the undersigned hereby authorize the Utah State Treasurer to make the above changes and/or initiate wire and/or automated clearing house (ACH) credit entries and/or debit entries to our bank indicated above. The depository named above is authorized to credit and/or debit the same to such account. This authorization is to remain in full force and effect until the Utah State Treasurer has received written notification from us of its termination.

Signed \_\_\_\_\_  
 (Date)

Signed \_\_\_\_\_  
 (Date)

Name \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Title \_\_\_\_\_

**TWO SIGNATURES REQUIRED**

Please scan and return this completed form to ptifadmin@utah.gov or fax to 801-538-1465

# Clamp-it Construction

*licensed and insured*

PO Box 110  
 Hooper, Utah 84315  
 801 940 7154

DATE: 03/28/19  
 INVOICE # BID PROPOSAL

**BILL TO:**

Harrisville City  
 363 Independence  
 Harrisville Utah 84404  
 801 782 9648

FOR: Crack seal/Patching

DESCRIPTION	HOURS	RATE	AMOUNT
Prep asphalt for crackseal crack seal as specified by city.			42,280.00
Patching, areas to be marked and specified by city. saw cut, grade and patch with 4" of asphalt Patched areas will be measured and billed after completion at \$4.21 a Sq. Ft.			
Notice of trail closure done by City			
SUBTOTAL			\$ 42,280.00
TAX RATE			
SALES TAX			-
OTHER			
TOTAL			\$ 42,280.00

Make all checks payable to **Clamp-it Construction inc.**  
 Total due in 15 days. Overdue accounts subject to a service charge of 1% per month.

**THANK YOU FOR YOUR BUSINESS!**

# ASPEN PAVING, INC.

P.O. Box 9076 • Ogden, Utah 84409  
801-399-0600

## PROPOSAL

PAGE NO. 1  
OF 1 PAGES

### SPECIALISTS IN: ASPHALT PAVING • SEAL COAT • CRACK SEAL

PROPOSAL SUBMITTED TO:		PHONE: 801-782-9648	DATE: 9/12/2014
NAME: Harrisville City Corporation		JOB NAME: 2019 Crack seal and Maintenance	
STREET: 363 Independence		STREET: Various Locations	
CITY: Harrisville	STATE: UT 84404	CITY: Harrisville City	STATE: UT

**WORK TO INCLUDE:**

- Clean all major cracks free of all dirt and debris.
- Furnish and apply hot rubberized crack sealant to all major cracks as per map.  
(Concrete curb, water valves and manhole crack sealing included)

Total \$ 38,369 00

**PATCHING AREAS-**

- Sawcut damaged areas, grade and compact, dispose of material off site.
- Tack coat all vertical edges.
- Furnish, place and compact 4" asphalt pavement @ \$3.69/SF
- \*Patching to be marked out with city representative.
- \*Patching to be measured and billed upon completion.

Traffic control included.

We hereby propose to furnish labor and material - complete with the above specifications for the sum of \_\_\_\_\_ dollars (\$ \_\_\_\_\_) with payment to be made as follows:

Net due in 30 days following date of invoice, including monthly payments equal to the evaluation of work performed in any preceding month, interest at the rate of 1 1/2% per month charged on all past due accounts. This is an annual percentage rate of 18%. Purchaser agrees to pay reasonable legal fees, if it becomes necessary to place account for collection.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders and will become an extra charge over and above the estimated. Contractor shall not be responsible for breakage of curb, gutter and sidewalk when existing conditions require crossing concrete. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance. Aspen Paving, Inc. is not responsible for any work performed between October 15th and April 1st.

**IF THIS BID IS ACCEPTED, PLEASE SIGN AND RETURN WHITE COPY**

Authorized Signature *[Signature]*

NOTE: This proposal may be withdrawn by us if not accepted within 14 days.

#### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

ACCEPTED: \_\_\_\_\_ Signature \_\_\_\_\_  
 Date \_\_\_\_\_ Signature \_\_\_\_\_

# Proposal & Contract



P.O. Box 190 • Clearfield, UT 84089 • 801.544.5947

**Job Name: Harrisville City**

Job Address: Various Streets  
Harrisville, Utah

Phone: 801-782-9648

MOBILE:

Email:

**Customer Name: Harrisville City**

Billing Address: 363 Independence  
Harrisville, Utah 84404

**ATTN:**

Job #:

Date: March 21, 2019

**CRACK REPAIR**

**\$42,465.00**

Blow cracks free of dirt and debris  
Fill cracks with hot rubber crack sealant  
Includes Perimeters and around Collars

**ASPHALT REMOVE AND REPLACE**

**\$4.00 PSF**

Line cut perimeter and remove broken asphalt and debris  
Tackcoat edges  
Apply and finish 4 inches of new hot-mix asphalt

TERMS: Payment due upon completion unless specified as follows: \_\_\_\_\_  
Invoices subject to 2% Interest per month beginning 30 days following the due date. In the event it becomes necessary for the contractor to file suit to collect any money due, hereunder or for breach thereof, the owner agrees to pay, in addition to the amount due, all cost of enforcement including reasonable attorney fees.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do work as specified. I understand that Morgan Pavement is not liable for conditions beyond their control or Acts of God which delay completion of a specified job.

We have experience significant increase in materials pricing. As a result, depending upon the time your job is started, it may become necessary to impose a price increase to this contract. You will be advised and notified before construction begins and given the option to continue with construction or find an alternative solution.

Date

Customer

Morgan Pavement

www.morganpavement.com