

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
June 8, 2021
363 West Independence Blvd
Harrisville, UT 84404**

Present: Mayor Michelle Tait, Council Member Grover Wilhelmsen, Council Member Steve Weiss, Council Member Blair Christensen, Council Member Max Jackson, Council Member Kenny Loveland.

Staff: Bill Morris, City Administrator, Glen Gammell, Public Works, Dennis Moore, Police Lieutenant, Alicia Davis, Police Sergeant, Nicholas Taylor, Police Detective, Bryan Fife, Recreation Director, Lynn Fortie, Treasurer, Matt Robertson, City Engineer, Jennie Knight, City Recorder, Cynthia Benson, Deputy City Recorder, Zach Loveland, Storm Sewer.

Visitors: Arnold Tait, Lance Bybee, Les Hooper, Shari Hooper, Gregg Benson, Pat Burns.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

2. Opening Ceremony.

Council Member Wilhelmsen led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of May 11, 2021 as presented.

MOTION: Council Member Christensen motioned to approve the minutes of May 11, 2021 as presented. Council Member Wilhelmsen seconded the motion. All Council Members voted aye.

4. Business Items.

- a. **PUBLIC HEARING:** Harrisville City Council will take comments for or against Harrisville Resolution 21-06; a resolution amending the city, agency, and district budget for FY 2021 in accordance with UCA §10-6-127.

Lynn Fortie explained the inclusion of new monies from the CaresAct Grant received by the city. Prior CaresAct revenue account was \$0. This account will increase to \$370,000. The expenditures will be as follows for revenues to equal expenditures. General Fund: The professional planner account will increase to \$15,000. Building inspection and planning, specifically plans checks, will increase to \$10,000. Capital Project: Changes include streets and sidewalks money through the Larsen Lane Project shall increase to \$350,001. Buildings and remodel to increase by \$20,000. Equipment to increase to \$4,501 to cover new equipment costs.

MOTION: Council Member Weiss motioned to open the public hearing to take comments for or against Harrisville Resolution 21-06; a resolution amending the city, agency, and district budget for FY 2021 in accordance with UCA §10-6-127. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

No public comments were offered.

MOTION: Council Member Weiss motioned to close the public hearing. Council Member Christensen seconded the motion. All Council Members voted aye. Motion passed.

- b. PUBLIC HEARING:** Harrisville City Council will take comments for or against Harrisville Resolution 21-07; a resolution adopting the final city, agency, and district budget for FY2022 in accordance with UCA §10-6-113.

Lynn Fortie explained the changes since the tentative budget was adopted. Seasonal Recreation was removed from the recreation budget per Director Fife's request. Wages and benefits for new Deputy City Recorder were added. Wage increase for Court Clerk under Courts Primary wages and benefits. Fund balance was updated to reflect increases. Certified Tax Rate came in today. The new rate for 2021 is 0.000708 increasing our property taxes to \$350,308. Lynn also mentioned that a Community Forestry budget line item was created. Council Member Jackson asked if the Deputy City Recorder position was full or part time. Lynn replied full-time with benefits. Bryan Fife clarified budget removal of seasonal recreation to reflect the part-time seasonal. He further clarified the part-time recreation needed to stay. Lynn to verify. Council Member Jackson asked the purpose of the Community Forestry budget item. Bill said for trees. Mayor added that we need this account to maintain our certification.

MOTION: Council Member Jackson motioned to open the public hearing to take comments for or against Harrisville Resolution 21-07; a resolution adopting the final city, agency, and district budget for FY 2022 in accordance with UCA §10-6-113. Council Member Weiss seconded the motion. All Council Members voted aye. Motion passed.

No public comments were offered.

MOTION: Council Member Loveland motioned to close the public hearing. Council Member Wilhelmsen seconded the motion. All Council Members voted aye. Motion passed.

- c.** Discussion/possible action to adopt Harrisville Resolution 21-06; a resolution amending the city, agency, and district budget for FY2021.

MOTION: Council Member Weiss motioned to adopt Harrisville Resolution 21-06; a resolution amending the city, agency, and district budget for FY2021. Council Member Loveland seconded the motion. A Roll Call Vote was taken.

Council Member Loveland	Yes
Council Member Jackson	Yes
Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

- d. Discussion/possible action to adopt Harrisville Resolution 21-07; a resolution adopting the final city, agency, and district budget for FY2022.

MOTION: Council Member Wilhelmsen motioned to adopt Harrisville Resolution 21-07; a resolution adopting the final city, agency, and district budget for FY2022 with amendments. Council Member Loveland seconded the motion. A Roll Call Vote was taken.

Council Member Loveland	Yes
Council Member Jackson	Yes
Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

- e. Discussion/possible action to grant Final Approval for Warren Hollow Subdivision; a 21-lot subdivision located at approximately 217 East Larsen Lane.

Bill Morris reviewed the engineer's memo due to audio not working for Matt Robinson. Began with reasons for multiple series of planning with the developer. This was due to the proposed subdivision was not within Pineview Water District boundaries and needed annexation to our new Four Mile Special Service District. Under this new district the developer must build their own secondary water system. The main changes from the preliminary plat to the current is because of the parcel immediately east of the subdivision was an existing lot. Inclusion of this parcel made for a lot split but not a foreseeable issue. The engineer found it to be in accordance with city standards and recommends approval. Planning Commission also gave a positive recommendation for approval. Before construction the entire subdivision will need to obtain a Storm Water activity permit and annex the whole subdivision into the special service district. An engineer's estimate will be sent over with final details. Draft subdivision improvement agreement was included. Final set of plans to be stamped by the engineer and accepted prior to the pre-construction meeting. Mayor asked for clarification on the address listed. Pat Burns clarified 217 East. Bill said the addresses can be corrected

before recording. Council Member Jackson asked north entrance requirements. Bill clarified that under 30 lots requires only one entrance.

MOTION: Council Member Weiss motioned to grant Final Approval for Warren Hollow Subdivision; a 21-lot subdivision located at approximately 217 East Larsen Lane Subject to the stipulations outlined by staff including a potential address change. Council Member Christensen seconded the motion. All Council Members voted aye. Motion passed.

- f. Discussion/possible action for fence replacement/installation for east property line at City Hall.

Bryan Fife reviewed the bid received for installing the fence that was requested by the resident to the east. He needs approval to move forward in a few months. He referenced the galvanized, because that is what we installed at the park. Mayor asked for additional clarification. Bryan said the park owner requested a fence where there is not one currently. Mayor said our standards would include a fence for commercial business and thus the reason for this item being on the agenda. Council Member Loveland asked if there was only one bid. Bryan said he only got one from Pro Link but he could get more if needed. Council Member Loveland asked if he is comfortable with that. Bryan will contact Pro Link upon approval.

MOTION: Council Member Weiss motioned to approve the fence replacement/installation for east property line at City Hall up to \$2,802.33 for black galvanized. Council Member Wilhelmsen seconded the motion. A Roll Call Vote was taken.

Council Member Loveland	Yes
Council Member Jackson	Yes
Council Member Christensen	Yes
Council Member Weiss	Yes
Council Member Wilhelmsen	Yes

Motion passed 5-0.

- g. Accreditation Review update for Harrisville Police Department.

Lieutenant Dennis Moore presented. He suggested we look at the Chief Accreditation process. The process has 28 sections. He had been working for the last 2 months, total of about 120 hours, on the accreditation and is approximately 10 sections into it. The accreditation will be all encompassing with the department. He spoke to Val Shupe from the state who heads the Chief of Police Association. Val indicated that there will be a lot of legal changes for law enforcement within the next year. He also stated the accreditation will address many of those changes allowing for the HVC Police Department to be ready when the changes are implemented. The changes will be within the state statues and the federal law in regards to police departments. The accreditation process takes about 18 months. Lt. Moore has a goal of completing the accreditation in 6 months. He is working from home as long as staffing allows to complete this goal. By

getting the accreditation it will help up to save on insurance premiums for the department and cut down on costs for the required trainings that are now outsourced. Lexipol, a program that is used by the department, tried to mold the various polices and requirements from both federal and state laws. In the end, all efforts to become accredited will be worth it. Mayor asked for a clarification on Lt. Moore's timeline. Lt. Moore explained that because the city already uses the state program of Lexipol they are well ahead of other cities on obtaining that goal. Lt. Moore said he is finding the department needs to get ahead of the game and stop relying on outsourcing to keep the officers up to date with their trainings. Council Member Jackson explained a little more of the history with the accreditation and the HVC Police Department. He went through the beginnings of the accreditation last year. He feels confident in the Lexipol program and the accreditation. He feels the department should move forward with this. The accreditation would mold the federal law, state law and city standards/polices together.

h. Water Conservation Policy

Mayor Tait led the discussion on what to do about Governor Cox's current announcement on the state water situation. She explained that Lehi City put into effect a water conservation plan. Ogden City implemented theirs last week. Bill brought up the Municipal Code 4.72 regarding our current water conservation plan. Mayor was concerned with public comments and possible hostility between residents. Bill added that surrounding communities are placing restrictions on residents to water on odd or even days based on their house numbers. Council Member Weiss asked that the code be put into the newsletter and the HVC Facebook page. Discussion ensued on what to do with watering and how it will affect the residents and the city. They also discussed the use of the splash pad. Final decision by the council was to reduce the number of hours the splash pad was open from 10 AM – 8 PM to noon – 7 PM. They also finalized watering days for residents would be on an odd or even day passed by your house number with no watering between 10 AM – 6 PM. This will be in compliance with Governor Cox's declaration given this morning. The Parks department will reduce to two days a week during the day hours to provide the extra water pressure to the residents in the evening hours as per secondary water recommendations to cities. This final decision will be posted about the city, placed on the city website and Facebook page. Mayor to write a declaration with a review in a month to see how conservation efforts are working.

5. Public Comments - (3 minute maximum)

Lance Bybee approached Council regarding a noise problem with next door neighbor, who has speakers mounted on the outside of his house. He previously contacted code enforcement but found out we do not have a noise ordinance. Has been calling these things in. He is here to request a noise ordinance be considered. He has approached his neighbor who is not willing to make any changes.

6. Mayor/Council Follow-Up:

Mayor said Lagoon offered dignitary days for discounted rate for legislators, for anyone interested.

Mayor said we decided not to open parks until July 1st. She was not going to give preference to one party. She received a partition today for water games tomorrow. Water kickball event and access to the water. Mayor and Council gave discussion on water restrictions. Council Member Loveland and Council Member Jackson said we have made the decision. Council Member Wilhelmsen is okay with it, but outlining being conservative. Council Member Christensen said he would wait for the splash pad until July 1st. Mayor clarified hook ups for water tomorrow. Majority voted no.

Mayor said the election filing has expired, yesterday. Bill said there will be no primary.

Bill Morris said the Council will be meeting on June 22. Mayor reminded Council we used to have two meetings per month. Bill said there might be more going on in the budget during this meeting, he recommended breaking out the golf course.

Bill also said the Council is invited to attend Planning Commission tomorrow night to go over items that are now completed for the golf course development and hear a presentation.

Council Member Wilhelmsen asked how many development projects. Bill outlined the projects.

7. Adjourn.

MOTION: Council Member Jackson motioned to adjourn at 8:08pm. Council Member Wilhelmsen seconded the motion. All Council Members voted aye.

ATTEST:

MICHELLE TAIT
Mayor

JENNIE KNIGHT

City Recorder

Approved this 22nd day of June, 2021