

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING**
Tuesday, September 27, 2016 – 7:00 p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Mayor Bruce Richins, Council Member Jeff Pearce, Council Member Gary Robinson, Council Member Jennifer Jensen, Council Member Ruth Pearce, Council Member Austin Tracy.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Bryan Fife, Recreation Director, Rick Hill, Bailiff.

Visitors: Aspen Teuscher, Mike Murtha, Mary Beus, Joan Dailey, Myles Wanczyk, Jaken Satterthwaite, Nathan Averill, Eleanor Jensen.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors.

2. Opening Ceremony.

Council Member Ruth Pearce led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of September 13, 2016 as presented.

MOTION: Council Member J. Pearce motioned to approve the minutes of September 13, 2016. Council Member Robinson seconded the motion. All Council Members voted aye. Motion passed.

4. Business Items.

- a. **PUBLIC HEARING- Discussion/possible action on Harrisville City Ordinance 482; Compensation Schedule Amended.**

MOTION: Council Member R. Pearce motioned to open a public hearing to discuss Harrisville City Ordinance 482; Compensation Schedule Amended. Council Member Robinson seconded the motion. All Council Members voted aye. Motion passed.

No public comments were offered.

MOTION: Council Member Jensen motioned to close the public hearing. Council Member R. Pearce seconded the motion. All Council Members voted aye. Motion passed.

Mayor Richins explained this ordinance includes the changes that were discussed at the previous meeting. He said there was a question about Council Members who may have served in the past and whether they are to be compensated for their previous service. The new ordinance clarifies service is consecutive years, \$50 per year for Council and \$250 per year for Mayor to be implemented on January 1. The original ordinance was adopted 5 or 6 years ago.

MOTION: Council Member R. Pearce motioned to approve Harrisville City Ordinance 482; Compensation Schedule Amended. Council Member Jensen seconded the motions. A Roll Call vote was taken.

Council Member Tracy	Yes
Council Member R. Pearce	Yes
Council Member Jensen	Yes
Council Member Robinson	Yes
Council Member J. Pearce	Yes

Motion passed 5-0.

b. Discussion/possible action to approve Harrisville City Ordinance 481; Animal Shelter Use.

Bill Morris explained this ordinance comes from the planning commission with a negative recommendation due to a split vote. He said when Mike Murtha was serving on Council he was interested in providing an animal shelter to help control costs. This ordinance is to allow for an animal shelter to be built within the city limits. One concern Planning Commission had was the proliferation of animal shelters all over the cities along with other issues such as noise and obnoxious odors. The commissioners did not table this discussion but rather sent this through to Council with a negative recommendation.

Bill Morris explained there is new language in italics that has been added to show the changes to address some of these issues. This will be listed as a conditional use so additional regulations can be implemented when considering approval at a later date. He reviewed other items to be considered such as: only one animal shelter per 10,000 residents, the shelter must be in an A-1 zone, setback requirements and other conditions that can be imposed onto an animal shelter.

Bill Morris clarified any allowed animal shelter would be primarily domestic animals or household pets. Eventually the Weber County Animal Shelter would not be used by the city once a shelter is established in the community. Council Member Jensen pointed out this would be a private shelter. Council Member J. Pearce asked how long the Weber County contract is in place. Bill Morris said he believes that is a 20 year contract.

Council Member Robinson asked if the shelter would handle animal licensing. Bill Morris said licensing could be done by the city or contracted with a new facility. This hasn't

been decided because there hasn't been an ordinance that allows a shelter before. He said the next stage is a site plan, conditional use, and then a contract with the private provider where the shelter would be located.

Council Member Robinson asked where roosters are allowed. Mayor and Council gave a short discussion on animals and zoning.

MOTION: Council Member Jensen motioned to adopt Harrisville City Ordinance 481; Animal Shelter Use including the italicized changes. Council Member Tracy seconded the motion. A Roll Call Vote was taken.

Council Member Tracy	Yes
Council Member R. Pearce	Yes
Council Member Jensen	Yes
Council Member Robinson	Yes
Council Member J. Pearce	Yes

Motion passed 5-0.

a. Parks and Recreation Discussion; Compound wall.

Bryan Fife explained the bids came back very high on the compound wall. This is the fencing that was going to be installed at the Parks building but was more of a block wall. Money was included in the budget for a specific amount to come out of park impact fees which he believes has a healthy balance. Mayor Richins agreed the park impact fee account is healthy with over \$300,000. Some of these fees need to be spent shortly. Bryan Fife explained he was guessing as to what type of fencing the Council will recommend. Council Member J. Pearce asked how much parking will be lost. Bryan Fife clarified no parking will be eliminated. This is just to fence the existing area around the Parks building. Council Member Jensen commented this is a complete safety issue. Mayor Richins asked Bryan Fife to give a quick review of the project.

Bryan Fife explained during the splash pad season people use the parking area out by Hwy 89 and they walk through the blocked off area around the Park building to access the splash pad. Although this area is paint stripped to keep people out they still walk through the area which is a concern because they are constantly moving heavy equipment in and out of this area while working on the parks. Recently he had a runner come right through the area. He is asking for Council recommendation on how to address this issue. Bill Morris recommended installing an island in front with curbing and a vinyl fence back towards the complex. The curbing would serve as a barrier from people running into the fence with their vehicles.

Bryan Fife said the bid he received was \$22,000 just for the block wall. There would be minimal savings on the project if they did some of their own work. He also pointed out the line of sight decreases through the area and would not be as aesthetically appealing if fenced rather than with a wall. Also the equipment might be visible from the highway with just fencing because of the decrease.

Council Member Jensen suggested tabling the discussion to have Bryan Fife get some bids with different options.

Council Member R. Pearce asked about steel or ornamental fencing. Bryan Fife explained he hesitates to use anything that is transparent because of the value of the equipment being stored. He would like to install something that will protect the assets of the city. Mayor Richins said he would like the fencing to be aesthetically appealing. He also reminded Council this can be taken out of park impact fees. Council Member J. Pearce asked for a site plan. Council Member Robinson said the League of Cities and Towns does not recommend making budget adjustments during the year, but rather plan for the next budget season. Mayor Richins said this is not necessarily a budget adjustment. Bryan Fife said there is already \$30,000 set aside for this project.

b. Heritage Days and Community Events Discussion.

Bill Morris explained the proposal Council received last month on this issue has been rewritten. More items have been added to the community events portion. He would like to see continuity for these activities so they are listed in chronological order. The Easter Egg Hunt will still be run by the Youth City Council. Each event has an itemized to do list. Council can feel free to make any changes to this draft. This also does not include a comprehensive list of all the events. He also wanted to include senior services because we have a large senior community. He would like to reach out and rebuild this through the community. There is also the possibility of doing programs for veterans. He suggested Council make notes and bring in comments over the next few weeks. Council Member Jensen said she has some concerns with the proposal. She asked if Bryan Fife has experience running an entire event. She acknowledged she was not qualified to do that herself, and she was not being paid. She said her concern is with cutting into time for recreation for these types of events. This all takes place during the summer months when he is already busy. Bryan Fife clarified he has balanced ideas from Council with the time effort and money spent to make the best use of city funds. Council Member Jensen said this is a huge commitment. Bryan Fife said yes, a year long event. Council Member Jensen again expressed concern with the amount of time he would have to commit during the summer. Bryan Fife said a lot of planning will happen during the year and he doesn't see this being an issue during the summer. Council Member R. Pearce asked if Heritage Days could be moved away from the first Saturday in August due to the conflict with Roy Days. She suggested changing this to the 3rd Saturday in August. Mayor and Council gave discussion about concerns with back to school conflicts. Council Member Jensen said the date can be discussed in the future.

Bill Morris said the question at hand is whether to have staff run these events in the future. He suggested including a closed executive session at the next meeting. Council Member Jensen expressed concern if an employee leaves the city. Bill Morris pointed out this would be included in the new employees job description.

Mayor and Council gave a short discussion on the movie in the park program. The Mayor expressed his appreciation to the North Valley Church that sponsors this event. Mayor and Council agreed to future discussion of this item.

5. Public Comments - (3 minute maximum)

Mike Murtha, 2550 N. 600 W., thanked council for passing the ordinance allowing animal control shelters. He said this was a test of the council tonight. He is currently

working with influential folks who are watching Weber and Box Elder Counties looking for opportunities to bring in jobs. He appreciates Council taking time to look at some points with the allowance of the animal control shelter. Planning Commission had a concern with the number of animals that would go through a shelter and the numbers reflect that 96% of animals that came through current shelters were returned to their owners within 24 hours. Any concerns with noise can be met with the engineering of the building. Residents also expressed concern with declining property values. He said being a licensed realtor letting the property stand as is would devalue their properties more.

Mr. Murtha also gave an introduction to his involvement with SCORE. He was recently approached by a glass manufacturing business out of Shanghai who would like to open in Weber County or Box Elder County. The first thought he had was somewhere in Harrisville. He would like to help bring opportunities to Harrisville. He would summarize the requirements for an area to develop and feels it's time to develop some of these areas in Harrisville.

Mayor Richins pointed out the area proposed for the shelter is a blighted area. No commercial development will want to come in with blighted areas throughout the city. Mr. Murtha volunteered his willingness to write some guidelines for this type of development.

6. Mayor/Council Follow-Up:

Mayor Richins wanted to draw the attention of Council to the end of 2016 Fiscal year numbers. We were in the black by \$55,000 at the end of the year in June.

Mayor Richins asked for any feedback from the recently attended league conference. Council Member Jensen said she enjoyed the transportation presentation. They recommended cities paint stripe roads to close gaps to decrease speeding; the wider the roads, the higher the increase in speed. She suggested installing cross walks at the stop signs so people are more likely to stop. 1550 West is bad and asked if the city could paint line to make this more pedestrian friendly.

Council Member Robinson said Greg Montgomery brought up the speed issue during the Larsen Lane discussion; regarding street width and the effect on speeding. Council Member Robinson asked if comp time is written in the policy manual. He suggested having a written policy rather than having a supervisor track the hours. This will tighten up on the regulations on comp time and when it can be taken. He also mentioned the league discouraged mid-year budget adjustments. Mayor Richins pointed out he can't remember a time the city has made a mid-year budget adjustment.

Council Member R. Pearce said the class on conditional use was very good. They pointed out conditional use is not a yes or no question; this is determining the conditions on an already allowed use. She feels some of the planning commissioners may think they get to choose whether to allow the use. She suggested getting the information from the training to our current planning commissioners. Mayor Richins said the league offers a Planning Commission 101 class.

Council Member Robinson reviewed some good budget practices.

Council Member Tracy said the social media class had good information on how to preprogram posts to Facebook. Allowing users to program everything at one time and have things release during the week.

Council Member Jensen expressed her interest in having business license applications available online to be more business friendly. Mayor Richins explained Council will be having a presentation given on iWorQ in the near future. This program will implement electronic submissions for building permits. The company also has a business license module. The building permit portion will be paid for by incorporating the cost into building permits.

Council Member Robinson asked if Council Members could take turns addressing residents through monthly newsletter articles to help keep citizens informed. Mayor Richins asked if Council Member Robinson would volunteer to be first. This would help improve communication with the public.

7. Adjourn.

Mayor Richins declared the meeting adjourned at 8:02pm.

ATTEST:

BRUCE RICHINS
Mayor

JENNIE KNIGHT
City Recorder
Approved this 25th of October, 2016