

**MINUTES
HARRISVILLE CITY COUNCIL
May 9, 2023
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on May 9th, 2023 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Max Jackson, Council Member Kenny Loveland, Council Member Blair Christensen, Council Member Grover Wilhelmsen, Council Member Steve Wiess.

Excused: Bryan Fife, Parks and Rec. Director.

Staff: Jennie Knight, City Administrator, Justin Shinsel, Public Works Director, Mark Wilson, Chief of Police, Jack Fogal, City Recorder, Brody Flint, City Attorney, Glen Gammell, Road Lead, Jake Bussio, Sewer Lead, Jessica Hardy, Finance Director, Sergeant Alicia Davis.

Visitors: Arnold Tait, Weber County Sheriff's Office Lieutenant Horton, Kyle Nordfors, Michael Shinsel.

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Christensen opened with the Pledge of Allegiance.

3. Consent Items.

a. Approval of Meeting Minutes for April 11th, 2023 as Presented.

Motion: Council Member Wilhelmsen made a motion to approve the meeting minutes for April 11th, 2023 as presented, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Excused
Council Member Loveland, Yes

The motion passed unanimously.

4. Business Items.

a. Drone Demonstration

Lieutenant Horton informed Council about Weber County's drone program. The program started in 2018 and has since helped save 18 lives during search and rescue operations. Drones have also been used to monitor drug deals, locate stolen vehicles, and assist officers serving warrants. The program has recently expanded to assist fire departments. The thermal cameras on the drones help the firefighters locate hotspots in active fires and respond appropriately. The most important thing is for drone programs to be reactionary not proactive. If drones are flown without justifiable reason, the City is at risk of breaking the law and community trust. Mayor Tait inquired what would be presented today. Lieutenant Horton explained they will be demonstrating the capabilities and uses of the drones, including zoom and thermal cameras. Council Member Wilhelmsen questioned what the cost would be to purchase a drone. Lieutenant Horton responded there are significant variations in pricing and gave his recommendation for a capable drone costs roughly \$17,000. Chief Wilson clarified the quote the City received was under \$20,000 for the features that would be necessary.

All in attendance proceeded outside and Kyle Nordfors with Weber County Search and Rescue gave a drone demonstration.

Council Member Jackson arrived during the demonstration.

b. Annual Sewer Report

Jake Bussio asked for the adoption of the 2023 Annual Sewer Report which is required by the state. This was included in the packet and was also provided to the division of water quality.

Motion: Council Member Loveland made a motion to adopt the 2023 Annual Sewer Report, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

c. Discussion/Possible Action to Approve Surplus of Police Equipment.

Chief Wilson discussed the items to be sent for auction. These items include a 2017 Ford Explorer, Watch Guard body cameras, and radios. There are agencies in the county that are not purchasing new radios and are interested in the radios. Council Member Wilhelmsen inquired if there are safety issues with selling this equipment. Chief Wilson explained the equipment will have to be factory reset before being sold. He is unsure what the sale price would be on any of the equipment, but the items will be sold a fair market value.

Motion: Council Member Christensen made a motion to grant approval of surplus police equipment, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

d. Discussion/Possible Action to Adopt Resolution 23-05: A Resolution to Authorize Zero Fatalities.

Glen Gammell explained this Resolution for Zero fatalities is in partnership with Public Works and the Police Department. The goal is to have zero fatalities on the City and State roads in the City by January 2024. Excluding state roads Washington Blvd and Highway 89, there has not been a fatality on Harrisville roads since the 1990's.

Motion: Council Member Loveland made a motion to approve Resolution 23-05: A resolution to authorize Zero Fatalities, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

e. Discussion/Possible Action to Adopt the 2024 Tentative Budget.

Jennie Knight pointed out tonight is the time to adopt the 2024 tentative budget. This budget is based on maintaining the revenue on the current tax rate. This means the City will go through the Truth in Taxation to maintain this revenue. Council Member Loveland questioned why are we running a deficit in the garbage fund, why not raise rates now. Justin Shinsel answered last year they did an assessment and made adjustments. They will be doing this again in July in accordance with the fiscal year. The rate increases are based on resident feedback that they would rather see small changes year to year than large fee increases. There are some items that are being moved around and out of the garbage fund like the Spring and Fall clean up. He is working to achieve a zero balance in this fund. Council Member Wilhelmsen requested how the spring and fall clean up fits in the Parks and Recreation budget. Justin Shinsel explained that Parks and Recreation has taken over the spring and fall clean up. We have provided this under the general budget and would like to place them under the appropriate utilities line item. After the new Public Works facility is built, the clean ups will be moved back to Public Works because they will have the ability to monitor and control it as needed.

Motion: Council Member Jackson made a motion to adopt the 2024 tentative budget, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

f. Discussion/Possible Action to Set the Public Hearing for FY2023 Amended Budget.

Jennie Knight recognized Jessica Hardy for providing all of the financial statements timely. This is the time to set the public hearing for amending the FY2023 budget. This will include using ARPA funds to help balance the budget. Council was presented with the follow-up numbers asked about during the Council Meeting on April 11th, 2023. The cost for staff bonuses was discussed. Jennie Knight's recommendation is to look at the May financials and if revenue is the same to review with Council at that time for the potential of staff bonuses. Jessica Hardy reminded Council that the reissuance of the bonds for this fiscal year will be added to this year's amended budget. Council Member Wilhelmsen inquired if the City will be ok making these payments. Jennie Knight answered yes, we have allocated funds appropriately to make the bond payments.

Motion: Council Member Wilhelmsen made a motion to set the public hearing for FY 2023 amended budget on June 13th 2023, second by Council Member Loveland.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

5. Public Comments - (3 Minute Maximum)

Mayor Tait opened the public comment period.

There was no public comment at this time

Mayor Tait closed the public comment period.

6. Mayor/Council Follow-Up.

Chief Wilson reported this year the Police Department has received gold status from Lexipol. This means they are up to date on training and policy. Sergeant Davis has been a huge help getting all the training completed. Weber County wants to hire a digital examiner for the Rocky Mountain Computer Forensic Lab or RCFL. Currently Weber County is not a contributor to the

RCFL so when items are sent to the lab, they are not a priority. Our department does not use the service much, but when they do it is a great resource. Weber County is looking at charging each department based on use. As an example, if the County pays the person \$90,000 a year the City's portion is \$1,701. If they pay the person \$120,000 salary the City's portion would be \$2,300. Council Member Jackson inquired what services will they provide. Chief Wilson answered they download information from phones, computers, and can reassemble broken electronics. A contributing agency has priority to services. Council Member Jackson questioned if the price breakdown was by case numbers or population. Chief Wilson informed it is based off both. Additionally, he reported that the Cops grant will be ready to submit tomorrow. They are submitting for two officers. This grant pays part of their salary for 3 years. They are also working on the school resource officer contract for next year. The expectation is that the price will go up.

Justin Shinsel reported that Ashlar Cove was putting blacktop down and the Copperwoods development is starting to move. They are expecting both developments to start pulling permits to start construction on the houses. Jake Bussio has been working diligently on code enforcement and inspections. Glen Gammell has been working on grants and the highway program. The amount of effort for these grants and federal funding is amazing. He has ordered signs to put up at Harrisville Main Park. There have been swimmers in the retention pond at the park. Mayor Tait inquired how flooding has been so far. Justin Shinsel explained Public Works has been very proactive with flooding mitigation and has been able to help our neighbors. They are proactively getting with residents that have a channel on or near their property to let Public Works clean them up with the Mini-x. They are not altering the stream but fortifying the banks and cleaning up debris. The spring street sweeping was completed and had no major issues. Mayor Tait asked for the date for the new Public Works facility ground breaking. Justin Shinsel reported it will be on June 28th at 10am, this is due to Representative Blake Moore's schedule. Council Member Jackson requested to know why the restrooms at Millenium Park were closed. Justin Shinsel reported that they will be getting brand new restrooms with the Ben Lomond development. They do not have their plan yet but are hoping to have it by next month. Council Member Loveland inquired how they are doing with sandbags. Justin Shinsel answered that there are about 1500 left. Mayor Tait commended the Public Works department for self-performing a lot of the work that is needed for flood prevention.

Jennie Knight presented an update for Bryan Fife. The ramp funding was received for the new playground equipment, and it will be ordered and installed. Baseball and softball have started, and Parks and Recreation have coordinated with neighboring Cities for game schedules.

Mayor Tait, Council Member Jackson, Council Member Weiss and Jennie Knight attended a League of Cities and Towns conference a few weeks ago. One of the classes was about subdivision codes. Council will no longer do preliminary or final subdivision decisions. City code will need to be updated to reflect new laws. The City has to hit all of the benchmarks by early 2024. Jennie Knight has identified funding through the State that can help. The new law allows for an application to be approved administratively as long as it meets code. They now have an updated link for the moderate-income housing. The due date is August 1st, 2023 for submitting how the City is moving ahead with our goals. The City is looking towards having a consulting firm to assist. A business license fee study has been started. Mayor Tait and Council Member Jackson just left a North View Fire board meeting, they agreed to explore possibilities of joining the new public safety building on 750 west.

Council Member Wilhelmsen informed Council about the senior luncheon. There were 25 people in attendance. Those in attendance enjoyed the pot luck style meal and would like that to

continue instead of doing the meals on wheels option. He would love to see more seniors attend next month's lunch and hopes to outgrow the cabin. He asked all in attendance to inform any seniors in the community so they may attend. The next meeting will be on June 13th. It is the second Tuesday of the month. The directors and chief are invited to attend to discuss ongoing activities in the City.

Council Member Loveland thanked Parks and Recreation for the spring clean-up. When he saw the bins, they were constantly being utilized.

Council Member Christensen thanked staff for their effort in conducting studies to help the City. Council Member Wilhelmsen agreed, it is nice to see us moving forward.

Mayor Tait announced that the Declaration of candidacy is the 1st of June to the 7th of June. There are three 4-year City Council seats up for election.

7. Adjournment

Council Member Loveland motioned to adjourn the meeting, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Loveland, Yes

The motion passed unanimously.

Mayor Tait adjourned the meeting at 8:19 P.M.

MICHELLE TAIT
Mayor

ATTEST:

Jack Fogal
City Recorder
Approved this 13th day of June, 2023