



HARRISVILLE CITY

363 West Independence • Harrisville, Utah 84404 • (801) 782-4100

MAYOR:

Bruce N. Richins

COUNCIL MEMBERS:

Grover Wilhelmsen
Michelle Tait
Jeffery Pearce
Jennifer Jensen
Michael Murtha

**CITY COUNCIL MEETING
AGENDA
363 West Independence Blvd
December 8, 2015**

"In accordance with the Americans with Disabilities Act, the City of Harrisville will make reasonable accommodations for participation in the meeting. Request for assistance can be made by contacting the City Recorder at 801-782-4100, providing at least three working days advance notice of the meeting."

7:00 P.M. CITY COUNCIL MEETING
Presiding: Mayor Bruce Richins
Mayor Pro Tem: Grover Wilhelmsen

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE & OPENING CEREMONY** [Council Member Tait]
- 3. CONSENT ITEMS**
 - a. Approve the minutes of November 10, 2015 as presented.
- 4. BUSINESS ITEMS**
 - a. Cabin Reservation Contract Update.[Gene Bingham]
 - b. Discussion/possible action to ratify Mayor's reappointment of Planning Commissioner and appointment of new Planning Commissioner.[Mayor Richins]
 - c. Discussion/possible action to approve Amendment to Development Agreement for "Colonial Springs" Development. [Bill Morris]
 - d. Discussion/possible action to grant Wildflower Phase 5 Partial Final Acceptance & Escrow Release.[Bill Morris]
- 5. PUBLIC COMMENTS - (3 minute maximum)**
- 6. MAYOR/COUNCIL FOLLOW-UP:**
- 7. ADJOURN**

DATE POSTED: December 4, 2015

BY: Jennie Knight, City Recorder

I, Jennie Knight, certify that I am the City Recorder of Harrisville City, Utah, and that the foregoing City Council agenda was faxed to the Ogden Standard Examiner, Weber County Library, and neighboring cities. The agenda was also posted at the following locations: City hall, on the City's website www.cityofharrisville.com and the State Public Meeting Notice website at <http://pmn.utah.gov>.

MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, November 10, 2015 – 7:00p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404

Present: Council Member Grover Wilhelmsen, Council Member Michelle Tait, Council Member Jeff Pearce, Council Member Jennifer Jensen, Council Member Michael Murtha. [Mayor Richins was excused]

Staff: Gene Bingham, Public Works Director, Bill Morris, City Administrator, Jennie Knight, City Recorder, Shawn Read, Police Officer.

Visitors: Ruth Pearce, Gary Robinson, Austin Teuscher, Aspen Teuscher.

7:00 P.M. CITY COUNCIL MEETING

1. Call to Order.

Council Member Wilhelmsen called the meeting to order and welcomed all visitors.

2. PLEDGE OF ALLEGIANCE & OPENING CEREMONY

Council Member Wilhelmsen led the pledge of allegiance and conducted the opening ceremony.

3. Consent Items.

- a. Approve the minutes of October 27, 2015 as presented.

Council Member Tait asked that a correction be made to the LED lights referred to in the Mayor/Council Follow-up section of the minutes. Jennie Knight informed Council that Council Member Pearce had pointed out that same error and the correction had already been made.

MOTION: Council Member Tait motioned to approve the consent items of November 10, 2015 as corrected. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

4. Convene as the Board of Canvassers.

- a. Discussion/possible action to approve Harrisville City Resolution 2015-15; approving the Canvass of the 2015 Municipal General Election.

Jennie Knight explained and reviewed the results of the 2015 Municipal Election. She reviewed the summary of votes cast. A record number of votes were cast this year due to the vote by mail election. This number almost doubled the total from the last comparable Municipal election. The results list Michael Murtha, Ruth Pearce, and Gary Robinson as the newly elected officials. They will be sworn in at the January 12, 2016

council meeting. Council Member Tait commented on the increase in votes. Jennie Knight confirmed the increase is included in the summary. Council Member Wilhelmsen asked if there are ways to increase participation. Jennie Knight said every effort is made to count every vote that is submitted. The county elections office even contacts voters if necessary to try to include every ballot. The reasons for exclusion are also included in the summary. Council Member Jensen said she feels this is a good turnout and hopes it will increase even more next year. Council Member Wilhelmsen expressed his desire to encourage people to vote. He praised the candidates for their efforts campaigning. Council Member Murtha said he did not receive any negative feedback while campaigning about the vote by mail process. He feels this gives opportunity for voters to study out their decisions first before submitting their ballot. Council Member Tait said residents enjoyed having the candidate information in the newsletter as well. Mayor and Council offered their congratulations to the newly elected officials.

MOTION: Council Member Pearce motioned to approve Harrisville City Resolution 2015-15; approving the Canvass of the 2015 Municipal General Election. Council Member Murtha seconded the motion. A Roll Call vote was taken.

Council Member Wilhelmsen	Yes
Council Member Tait	Yes
Council Member Pearce	Yes
Council Member Jensen	Yes
Council Member Murtha	Yes

Motion passed 5-0.

5. Business Items.

a. Discussion/possible action to approve Sanitary Sewer Internal Inspections.

Gene Bingham explained the sanitary sewer internal inspections are conducted yearly. He indicated on the sewer map the areas within the city that will receive cleaning and video footage taken. He said they watch for any areas within the sewer lines that may be damaged or are presenting wear and may be in need of repair. Based on the price per lineal foot they have been able to do half of the city each year.

He has been tracking a few areas in the city for the last few years that need some slip lining repairs. He met with North Ogden City today; he would like to pool resources and try to get a better price from a contractor. Once the inspections are conducted, he watches the videos to find any hot spots. One thing that set the funds behind was a major project that cost a quarter of a million dollars; law suits were diverted due to this repair but we have had to increase the sewer fund because of that. Years ago we came up with the Professional Services agreement so we don't have to put this out to bid every year to renew the contract. Propipe did an excellent job last year and will honor the same price for this year as well.

This is done every year and he is just looking for council approval. Council Member Murtha asked how long this takes for the entire city. Gene said about half of the city per

year. He said prices last year were lower than even 6-7 years ago. He explained how he determines the amount that is reviewed per year. This process helps divert sewer backups. Underground technology causes most of the damage to the sewer lines. The boaring under the roadway damages areas in the sewer. Council Member Murtha said there was an issue last spring that experienced flooding. Gene Bingham said a year ago last October, UDOT was doing some construction and did an inadequate job that didn't meet our standards and we had a backup. This was all cleaned up and all referrals were given to the department of environmental quality. There is a 24 hour time frame that must be met when reporting problems. There are certain requirements to be met so there are no backups. Gene Bingham said all of this area will be covered with this year's inspections. Council Member Murtha said he felt a timely and proper manner was too vague. Gene Bingham said it states work must be completed by June 30, 2016. He explained what he feels a timely manner is. They technically have until June30th to complete the project but they have to make good progress to meet this. Council Member Tait said Val Kotter did a good job in the past. Gene Bingham explained the absorption of Roto-Rooter by a larger company that came back with a better pricing. Propipe did a good job last year.

MOTION: Council Member Jensen motioned to approve 2015 Sanitary Sewer Internal Inspections. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

Council Member Wilhelmsen	Yes
Council Member Tait	Yes
Council Member Pearce	Yes
Council Member Jensen	Yes
Council Member Murtha	Yes

A Roll Call vote was taken. Motion passed 5-0.

b. Discussion/possible action to approve a Department Head Severance Agreement and Policy.

Bill Morris explained at the last meeting Gene Bingham privately announced his retirement after 27 years. Tonight he announces this publicly. He has a lot of institutional knowledge so this policy makes some accommodations for him to leave on terms where he will still be available. He and the Mayor have worked out a severance agreement.

There is also a package that brings Bill Morris on with the same level of benefits that all other Department Heads currently receive. He said the Mayor will appoint a new Public Works Director and the council will confirm that appointment.

MOTION: Council Member Murtha motioned to approve Harrisville City Resolution 2015-16; a resolution amending the personnel policies and procedures manual relating to Department Heads. Council Member Tait seconded the motion. A Roll Call vote was taken.

Council Member Wilhelmsen	Yes
Council Member Tait	Yes
Council Member Pearce	Yes
Council Member Jensen	Yes
Council Member Murtha	Yes

Motion passed 5-0.

Bill Morris explained Harrisville City Resolution 2015-17 allows for the actual adoption of the personnel agreements where the previous resolution allows for personnel agreements to be made. Council Member Murtha said there has been previous discussion regarding these items and which year's budget will include these items. Bill Morris said the budget may be amended but will be discussed during the next budget session.

MOTION: Council Member Tait motioned to approve Harrisville City Resolution 2015-17; adopting personnel agreements for various employees; and providing an effective date. Council Member Jensen seconded the motion. A Roll Call vote was taken.

Council Member Wilhelmsen	Yes
Council Member Tait	Yes
Council Member Pearce	Yes
Council Member Jensen	Yes
Council Member Murtha	Yes

Motion passed 5-0.

c. Discussion/possible action to approve disposal/sale of Surplus Equipment.

Bill Morris said the administrative department is in charge of the city issued cell phones. We have collected old phones and are now asking to surplus these. We will be selling the extra phones to see what value we can get out of them. The longer we hold on to them, the less value they retain. Normally we do this during the budget season, but this is a special request for surplus of the old phones.

MOTION: Council Member Jensen motioned to approve disposal/sale of surplus equipment as presented. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.

6. Public Comments - (3 minute maximum)

No public comments were offered.

7. Mayor/Council Follow-up:

Council Member Tait said the last thing she would like to do as a Council Member is have a holiday party at the city cabin with spouses. Three dates are available at the cabin. Dec. 1st is a date that would not interfere with any court or council dates. Council Member Jensen asked if every city employee or just the Council. Council Member Tait said this would include employees and Council. Council Member Tait will send out an email invitation with an RSVP with a list of what will be needed. Council Member Murtha extended an invitation to Gary Robinson to attend the city party.

Bill Morris expressed his thanks to Jennie Knight for the professional manner in which she conducted the election. He appreciates the staff that works here and wanted to express his personal thanks to Gene Bingham as a mentor, friend and colleague. Council Member Wilhelmsen expressed his thanks to Gene Bingham as well. Gene Bingham expressed his desire to maintain contact and will help with city needs in the future. He has very fond feelings for everyone and will be giving his best for the next 6 months.

Bill Morris informed Council the regularly scheduled meeting for November 24, 2015 will be canceled due to Thanksgiving.

Council Member Jensen expressed her thanks to the police department, particularly the streets over by Majestic Elementary on around 2400 North. The police come over every day to help with traffic issues. They have done a great job working with Pleasant View. It has been very pleasant this year and she feels safe letting her kids walk.

Council Member Tait expressed her appreciation to Austin Teuscher for running a great campaign for Council. Council Member Wilhelmsen expressed his thanks to those who campaigned as well.

8. Adjourn

Council Member Wilhelmsen motioned to adjourn at 7:44pm.

ATTEST:

GROVER WILHELMSEN
Mayor Pro-Tem

JENNIE KNIGHT
City Recorder
Approved this 8th day of December, 2015

**AMENDMENT TO DEVELOPMENT AGREEMENT
FOR “COLONIAL SPRINGS” DEVELOPMENT**

THIS AMENDMENT TO DEVELOPMENT AGREEMENT (this “Amendment”) is made effective _____, 20__ by Harrisville City, a Utah municipal corporation (the “City”).

RECITALS

WHEREAS, a Development Agreement dated October 24, 2000 (the “Development Agreement”) was entered into between the City and a developer, relating to that certain real property described as a part of the Northwest Quarter of Section 32, T.7N., R.1W. S.L.B. & M., U.S. Survey, Harrisville City, Weber County, Utah;

WHEREAS, effective May 14, 2002, the City adopted Ordinance No. 348 amending the Development Agreement;

WHEREAS, effective May 9, 2006, the Homeowners Association for Colonial Springs requested an amendment to the Development Agreement, and the City gave its consent to the amendment;

WHEREAS, the Development Agreement, as amended, does not prohibit or restrict the leasing of units in the Development; however, the City desires to clarify in this Amendment that leasing is permitted.

NOW, THEREFORE, the City agrees as follows:

- 1. Defined Terms.** Capitalized terms used, but not otherwise defined, herein have the respective meanings given to them in the Development Agreement.
- 2. Leasing Permitted.** Any unit in the Development may be leased by the owner, without restriction.
- 3. Confirmation.** The Development Agreement is confirmed, as modified by this Amendment.

For Harrisville City:

Mayor

Date: _____

November 30, 2015

Harrisville City
Mayor and City Council
363 Independence Blvd.
Harrisville, Utah 84404

RE: WILDFLOWER SUBDIVISION PHASE 5 - Final Acceptance (1st partial)

Dear Mayor and City Council:

We have completed an inspection of a part of the improvements in the above mentioned subdivision that were given conditional acceptance a year ago. We found them to be completed satisfactorily and to meet minimum requirements of Harrisville City standards in accordance with engineering and/or subdivision plans submitted and previously approved. We can therefore recommend Final acceptance for all of this Subdivision except for the following items:

1. 2 ADA ramps
2. 295 l.f. of 6' chain link fence
3. 1,750 l.f. of 4' wide sidewalk
4. 25% of the SWPPP

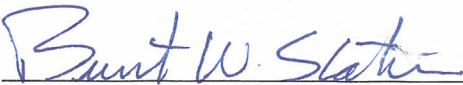
15% contingency money held on all items can be released at this time except for the 15% contingency held for the items mentioned above. The value of the improvements recommended for final acceptance amounts to \$297,553.84. 15% of this amount is \$44,633.08.

I can recommend release of \$44,633.08 contingency money that coincides with final acceptance of all items except for the items mentioned above.

If you have any questions, or if I can be of any help, please let me know.

Sincerely,

JONES AND ASSOCIATES
Consulting Engineers
Harrisville City Engineers



Brent W. Slater, P.L.S., City Inspector