

**MINUTES OF HARRISVILLE CITY**  
**CITY COUNCIL MEETING**  
Tuesday, August 27, 2013 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404

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Present: Mayor Richard Hendrix, Council Member Chad Allen, Council Member Bruce Richins, Council Member Paula Knighton, Council Member Michelle Tait, Council Member Grover Wilhelmsen.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Jeff Pearce, Dale Hanzlik, Penny Hanzlik, Ken Loveland.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Hendrix called the meeting to order and welcomed all visitors.

**2. Opening Ceremony.**

Council Member Tait led the pledge of allegiance and opening ceremony.

**3. Consent Items.**

a. Approve the minutes of August 6, 2013 and August 8, 2013 as presented. Council Member Richins made a few clerical changes to the August 6, 2013 minutes.

**MOTION: Council Member Tait motioned to approve the minutes of August 6, 2013 with corrections and August 8, 2013 as presented. Council Member Richins seconded the motion. All Council Members voted aye. Motion passed.**

**4. Convene as the Board of Canvassers.**

a. Discussion/possible action to approve Harrisville City Resolution 2013-09, approving the Canvas of the 2013 Municipal Primary Election. Jennie Knight explained the official election results were presented in Council packets. She gave explanation for the absentee ballot count results and explained how absentee ballots are sent out and received. Mayor and Council gave discussion on the possibility of conducting a vote by mail election in the future. They discussed postage requirements and the associated costs.

**MOTION: Council Member Richins motioned to approve Resolution 2013-09, approving the Canvas of the 2013 Municipal Primary Election. Council Member Allen seconded the motion. A Roll Call vote was taken.**

<b>Council Member Allen</b>	<b>Yes</b>
<b>Council Member Richins</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

**5. BUSINESS ITEMS**

- b. Discussion/possible action to approve Harrisville City Resolution 2013-08, 2013 Tax Rate.

Bill Morris explained every year the certified tax rate is approved. This resolution is adopting the 2013 certified rate. Council Member Allen asked if this includes the increase in the property tax. Bill Morris clarified yes, this includes the increase. This is the new certified tax rate.

**MOTION: Council Member Richins motioned to approve Harrisville City Resolution 2013-08, 2013 Tax Rate. Council Member Tait seconded the motion. A Roll Call vote was taken.**

<b>Council Member Allen</b>	<b>No</b>
<b>Council Member Richins</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 4-1.**

- c. Discussion/possible action to approve Harrisville City Ordinance 464, an ordinance vacating original plat for Thoroughbred Meadows and adopting the amended plat for the same; and providing an effective date.

Bill Morris explained an engineering study took place to allow basements in Thoroughbred Meadows Subdivision. The original plat must be vacated to record the new plat. Council Member Knighton asked if the ordinance must specify why the plat is being vacated. Bill Morris said this explanation is not necessary. The ordinance does specify to vacate the plat at the request of the developer.

**MOTION: Council Member Knighton motioned to approve Harrisville City Ordinance #464, an ordinance vacation original plat for Thoroughbred Meadows and adopting the amended plat for the same, and providing an effective date. Council Member Wilhelmsen seconded the motion. A Roll Call vote was taken.**

<b>Council Member Allen</b>	<b>Yes</b>
<b>Council Member Richins</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

- d. Discussion/possible action to approve Harrisville City Resolution 2013-10, a Resolution entering an Interlocal Agreement between Harrisville City and Weber School District for School Resource Officer Services.

Bill Morris passed out exhibit "a" that showed the formula used to determine the salary contribution paid by the Weber School district for the School Resource Officer (SRO) service. Harrisville City will get \$17,812.50 to pay for the School Resource Officer. Mayor Hendrix clarified this amount will be in place by the 2016-17 school year. The invoice included in the Council packet shows the contribution for the school year 2013-14 at \$16,406. Council Member

Allen clarified the school district contributes part of the salary to maintain police services in the schools. This increment step program was created recently. In the new negotiations, the school district knew the budget would exceed the funds available and instituted this step program to reach the total amount by 2016-17. The school district will pay half and the city will be paying the other half of the SRO salary. The justification behind this is the school district feels the city would still be responding to calls for service within the school and therefore should pay for half of the salary. Council Member Allen said there are two SRO options; a Full time or Part time officer. Harrisville, South Ogden and North Ogden have part time SRO's. The total amount paid by the School District is one fourth of the salary which is half of the full time position listed at \$95,000. Council Member Wilhelmsen further clarified they are paying half of the half for a part time position. Mayor Hendrix pointed out the formula for calculation at the top of the exhibit which breaks down the amount. Because of the increase for the school district, this will be spread out over the next few years. Council Member Allen pointed out the city is responsible for the other half of the SRO salary. Council Member Knighton asked why Wahlquist Jr High has a full time SRO and Orion Jr High is only part time. Council Member Allen explained the schools that have a Weber County SRO have full time officers. The schools that have city police SRO have a part time. Bill Morris said Harrisville could opt to have a full time officer but then we would lose that officer's ability to cover patrol. Council Member Knighton asked if there are any other schools that don't have a SRO. Bill Morris said all of the Jr Highs and High Schools have SRO's. Mayor and Council gave discussion about Venture Academy and other charter schools with regard to the SRO resources. Council Member Wilhelmsen said the school district circulates money to cover expenses with charter schools. Discussion was given about how much time is spent through the SRO program. These hours are flexible and moved around when necessary. Council Member Knighton asked if we have a history on the duties of SRO's; how frequently they are involved with the students. Bill Morris said when the city restrooms were vandalized, a reward was put together and a flyer circulated through the SRO to capture the suspects. Council Member Allen specified this is more of an education service more than statistics on just calls for service. Mayor Hendrix said this offers more of a police presence inside the schools. Council Member Allen said this is to address security to avoid school shootings. Mayor Hendrix pointed out Officer Moore, the Harrisville City SRO, is well liked among students. Council Member Richins asked about the length of the contract, 4 years. Mayor and Council gave discussion on the length of the interlocal agreement. The interlocal agreement specifies a 48 month, or 4 year time frame.

**MOTION: Council Member Allen motioned to approve Harrisville City Resolution 2013-10, a Resolution entering an Interlocal Agreement between Harrisville City and Weber School District for School Resource Officer at Orion Jr. High. Council Member Wilhelmsen seconded the motion. A Roll Call vote was taken.**

<b>Council Member Allen</b>	<b>Yes</b>
<b>Council Member Richins</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>
<b>Council Member Wilhelmsen</b>	<b>Yes</b>

**Motion passed 5-0.**

**e.** Discussion on tree policy.

Bill Morris informed Council 14 letters were sent out to residents regarding tree and sidewalk removal. He asked if Council had received any phone calls from residents. Council Member Wilhelmsen said a resident contacted him after receiving one of these letters regarding a tree on

his property. The tree in question is also affecting a fire hydrant and the tree will need to be removed. He reported the discussion went well, a resolution had been reached. Bill Morris commented this particular home owner has a handicapped ramp involved in the section of sidewalk that will be replaced. This ramp does not meet ADA code so the city would have to address this to bring the sidewalk into compliance.

Another home owner bought a house 2 weeks ago and her husband has recently been deployed. Another resident is someone trying to sell their house, and has lowered the asking price to compensate for the tree removal and sidewalk replacement. Staff is working to address make sure the new buyer will understand they will have to cover this expense. Three residents have filed appeals.

Bill Morris read suggestions for a writing a tree ordinance from a pamphlet from Tree City USA. This pamphlet is provided by the very people trying to protect trees. This specifies home owner's responsibility with regard to tree care and removal. Also suggesting following the standard set forth in the ordinance. Educational information is available to prevent trees from becoming a nuisance. Harrisville City is not out of line, regardless of the media coverage. We allow residents to plant trees within the city right of way. Home owners are also required to maintain the structure of the sidewalk, even if damage occurs.

Council Member Knighton suggested making this information available on the website. Council Member Richins asked about the appeal process. Bill Morris responded Greg Montgomery is the city appeal authority. Hearings will be held in the case of the filed appeals.

Council Member Knighton asked why the city is not requiring the home owner who is selling their home to correct this before the sale is made. Bill Morris said because they may have a sale in progress. There is money involved in this process either way. Ken Martin is working to resolve as many issues as possible. Council Member Richins asked to receive the addresses of all the offending trees. Jennie Knight will forward an email provided by Gene Bingham that includes the addresses of all the homes affected. Bill Morris said staff will continue to keep Council apprised as to what is going on with this issue. Some of these issues may not be fixed until next year.

## **6. Public Comments.**

No comments.

## **7. Mayor/Council Follow-Up.**

Mayor Hendrix informed Council of the dates for the Utah League of Cities and Towns Conference which is coming up the second week of September on the 11-13<sup>th</sup>. He said more information is on the league website. He suggested letting Jennie Knight know if they are interested in registering.

## **8. Closed Executive Session.**

**MOTION: Council Member Wilhelmsen motioned to close the public meeting and convene into a closed executive session. Council Member Allen seconded the motion. All Council Members voted aye. Motion passed.**

Council Members convened into the executive session to discuss the character, professional competence, or physical or mental health of an individual.

**MOTION: Council Member Richins motioned to close the closed executive session and reopen the public meeting. Council Member Allen seconded the motion. All Council Members voted aye. Motion passed.**

**9. Adjourn.**

Mayor Hendrix motioned to adjourn at 8:09 p.m.

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**RICHARD HENDRIX**  
Mayor

**ATTEST:**

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**JENNIE KNIGHT**  
City Recorder  
Approved this 10<sup>th</sup> day of September, 2013