

Harrisville City Planning Commission Meeting
363 W. Independence Boulevard
7:00 p.m., October 12, 2016

Commissioners: Steve Weiss
William Smith
Pat Young
Chad Holbrook
Kevin Jensen
Roger Shuman
Blair Christensen

Staff: Bill Morris (City Administrator)
Shanna Edwards (Secretary)

Visitors: Ruth Pearce
Jeff Pearce
Chase Freebairn

Commissioner Brenda Nelson was excused.

1. CONSENT APPROVAL of Planning Commission Meeting Minutes September 14, 2016.

MOTION: Commissioner Holbrook motioned and Commissioner Smith seconded to approve minutes of planning commission meeting held September 14, 2016, as written. Voting was unanimous.

2. DISCUSSION/ACTION on final subdivision plan for Thoroughbred Crossing 23-lot subdivision located east of Thoroughbred Meadows Subdivision including access on Larsen Lane. Bill Morris read the city engineer's recommendation memorandum dated October 6, 2016, into the record.

MOTION: Commissioner Shuman motioned to recommend approval of the subdivision plan stamped October 11, 2016, for Thoroughbred Crossing 23-lot subdivision located east of Thoroughbred Meadows Subdivision including access on Larsen Lane subject to the city engineer's recommendation memorandum dated October 6, 2016, and staff and agency comments. The motion was seconded by Commissioner Young and voting was unanimous.

3. DISCUSSION/ACTION on establishing a policy that subdivisions and site plans needing the city engineer's review and recommendation must be into the city engineer's office no later than ten days prior to the regular planning commission meeting date.

Bill Morris said that establishing such policy should help prevent developers from bringing in new plans the night of the meeting requesting approval with no time for review, and this should also prevent commissioners from being put in a position to schedule special meetings.

Commissioners favored 15 days rather than 10 days. By consensus, commissioners agreed to establish a current policy, pending a future ordinance, requiring that subdivision plans and site plans needing the city engineer's review and recommendation must be submitted to the city engineer's office no later than 15 days prior to the next regularly scheduled planning commission meeting.

4. ADJOURN: At 7:20 p.m., Commissioner Smith motioned to adjourn. The next regularly scheduled planning commission meeting will be held November 9, 2016, 7:00 p.m. at the city hall.

Shanna C. Edwards
Secretary

Steve Weiss
Chairman