

**MINUTES OF HARRISVILLE CITY**  
CITY COUNCIL MEETING  
Tuesday, November 12, 2013 – 7:00 p.m.  
Council Chambers  
363 West Independence Blvd  
Harrisville, Utah 84404

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Present: Mayor Richard Hendrix, Council Member Chad Allen, Council Member Bruce Richins, Council Member Paula Knighton, Council Member Michelle Tait, Council Member Grover Wilhelmsen.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder.

Visitors: Ruth Pearce, Jeff Pearce, Tanner Allen, Jenn Jensen, Jon Jensen, Allen Walters, Kevin Wilhelmsen, Kristian Marchant, Hyrum Abbots, Justin Walters, Jared Hancock, Rick Gallaher, Don Knighton.

**7:00 P.M. CITY COUNCIL MEETING**

**1. Call to Order.**

Mayor Hendrix called the meeting to order and welcomed all visitors. He thanked all of the individuals who participated in the election process.

**2. Opening Ceremony.**

Council Member Knighton led the pledge of allegiance and opening ceremony.

**3. Consent Items.**

- a. Approve the minutes of October 22, 2013 as presented.
- b. Review the October 2013 check register.

**MOTION: Council Member Allen motioned to approve the minutes of October 22, 2013 as presented. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.**

**4. Convene as the Board of Canvassers.**

- a. Discussion/possible action to approve Harrisville City Resolution 2013-13, approving the Canvas of the 2013 Municipal General Election.

Jennie Knight presented the final general election results that were included in Council packets for Council approval. She explained the ballot disposition report; noting that 18 provisional ballots were counted and 3 were not, due to the voters not being registered. There were a total of 755 votes for a voter turn-out of 28.46%.

**MOTION: Council Member Tait motioned to approve Harrisville City Resolution 2013-13, approving the Canvas of the 2013 Municipal General**

**Election. Council Member Wilhelmsen seconded the vote. A Roll Call vote was taken.**

<b>Council Member Wilhelmsen</b>	<b>Yes</b>
<b>Council Member Tait</b>	<b>Yes</b>
<b>Council Member Knighton</b>	<b>Yes</b>
<b>Council Member Richins</b>	<b>Yes</b>
<b>Council Member Allen</b>	<b>Yes</b>

**Motion passed 5-0.**

## **5. BUSINESS ITEMS**

- b. PUBLIC HEARING – To consider potential projects for which funding may be applied under the CDBG Small Cities Program for Program Year 2014.**

Bill Morris gave a brief presentation on the need for application to the CDBG program for potential projects under the 2013-14 year. He explained projects must be geared toward low and moderate income housing individuals. This public hearing is part of the application and process to submit for funding for potential projects. The first step was approving the Capital Investment Plan, which has already been done.

**MOTION: Council Member Allen motioned to open the public hearing to consider projects for which funding may be applied under the CDBG Small Cities Program for Program Year 2014. Council Member Tait seconded the motion. All Council Members voted aye. Motion passed.**

Mayor Richard Hendrix opened the public hearing for the CDBG program and stated that this hearing is being called to consider potential projects for which funding may be applied under the 2013 Community Development Block Grant Program. Staff explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Wasatch Front Regional Council, in which Harrisville City is a member, is expecting to receive approximately \$1,000,000 in this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Staff read several of the eligible activities listed including infrastructure, ADA access, and senior services. Also eligible are loan programs for private businesses which would then hire low income persons and the program can also pay for housing rehabilitation or down payment assistance for low income homeowners.

Staff indicated that in the past Harrisville City has yet to receive CDBG funds. The city has available it's Capital Investment Plan as part of the regional "Consolidated Plan". This plan shows which projects the city has identified as being needed in the community. It was asked that anyone with questions,

comments or suggestions during the hearing please identify themselves by name and address, before they speak.

No public comments were offered.

Mayor Hendrix gave a brief description about the application process for funding and encouraged the public to give comment on their potential ideas and suggestions by email or in person.

**MOTION: Council Member Richins motioned to close the public hearing. Council Member Allen seconded the motion. All Council Members voted aye. Motion passed.**

Council Member Wilhelmsen asked if there are any potential projects in mind. Bill Morris said making the city offices more ADA accessible is on the list. Mayor Hendrix explained the National Election was held at the LDS church across the street because the front of the municipal building is not in compliance with ADA standards. Mayor and Council gave discussion about making the building ADA accessible. This is one project that has been identified.

Council Member Richins asked whether the city has received any funds at all in the past. Discussion about whether Public Works Director Gene Bingham has any knowledge of any funds received through this grant in the past. Mayor and Council gave discussion on the possibility of the restrooms at Independence Park having being covered by a CDBG grant. They gave a short discussion about other times they have submitted but not received funding. Council Member Knighton inquired whether installing curb and gutter improvements on Larsen Lane would qualify. Bill Morris said the city would have to survey the area and see if the neighborhood qualifies under the guidelines. ADA issues and Senior Centers are presumed to be lower income items. Council Member Tait asked if there is potential at the cabin for improvements. Staff indicated the cabin is currently in fairly good condition.

## **6. Public Comments.**

Tanner Allen, 125 Heather Circle – presented his idea for an Eagle Scout project. He proposed cleaning up around the historical house memorial that is placed on the east end of North Harrisville Road. He said he would organize a committee of volunteers to dig up, put in weed prevention and make the area more visually appealing. Council Member Tait offered her consent on the project. Tanner Allen informed Council Home Depot has donated the weed prevention and he is currently looking for other donations. He hopes to receive donations to cover the area in rock or gravel. Mayor and Council gave discussion about how much area needs to be gravel. Council Member Tait asked what his plan is to level the area before the gravel. Tanner responded his plan is to dig down about 2 inches, secure the weed barrier in place and then fill the area with gravel. Discussion was given on the possibility of killing off the rogue tree in this area. Council Member Richins asked how many hours this project will take. Council Member

Knighton inquired about how many volunteers are needed. Tanner said as many as possible, family, friends, and other scouts. His hope is to acquire possibly 20 volunteers working 4-5 hours. Mayor Hendrix pointed out the need to finish the project before the snow falls. Tanner indicated his intentions of completing this project by the 23<sup>rd</sup> of November. Council unanimously approved this project. Mayor Hendrix thanked Tanner for his effort to improve the city.

**7. Mayor/Council Follow-Up.**

Mayor Hendrix said due to the Thanksgiving Holiday we will be cancelling the regularly scheduled City Council Meeting on November 26<sup>th</sup>.

Council Member Wilhelmsen asked staff to let the public works department know there are several lights out of service on the walkway at Millennial Park.

**8. Adjourn.**

Mayor Hendrix motioned to adjourn at 7:27 p.m.

ATTEST:

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RICHARD HENDRIX  
Mayor

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JENNIE KNIGHT  
City Recorder