

COMMON PLAN OF DEVELOPMENT FLOW CHART

- File for an Notice of Intent (NOI) to receive an UPDES #
(This number must be obtained from the Department of water quality)
<http://www.deq.utah.gov/Permits/water/updes/stormwatercon.htm#noi>
- Provide a Site Plan showing the location of all BMPs (example site plan is included in this packet)
- Copy of Applicant Certification form
- Common Plan SWPPP Template and inspection sheets are provided at the above web site.
- When site is completely stabilized a (NOT) Notice of Termination must be filed, and a final inspection from a city inspector will need to be scheduled with (Sean Lambert 801-916-1723).
- All information regarding this permit can be found at the above web site, under **UPDES Common Plan Permit UTRH00000**.
- Copy of SWPPP Document, NOI, Site Plan, and Applicant Certification must be submitted to the city for review, prior to beginning construction.
- Weekly Inspections, SWPPP, and Site Plan must be on site or made available in a reasonable time frame through the entire construction/stabilization process.

UPDES PERMIT NUMBER: _____

N.O.I. (Notice of Intent)

**HARRISVILLE CITY
STORM WATER POLLUTION PREVENTION PLAN**

This Storm Water pollution Prevention Plan (SWPPP) is intended to meet the requirements for obtaining a Building Permit from Harrisville City for the purpose of constructing a residential structure or disturbing land less the one acre within the city. This plan must be filled out completely for it to meet the requirements of the permit.

SWPPP Preparer's name: _____

Phone Number: _____

Email Address: _____

SWPPP Inspector's name: _____

Phone Number: _____

Email Address: _____

(This should be the name of the person responsible for the daily oversight of the construction sites SWPPP BMPs, Inspections, Maintenance, and assurance that the SWPPP is being followed.)

Site Address: _____

Subdivision: _____ **Lot#** _____

Lot size _____

Best Management Practices to be used/installed (check all the apply)

- | | |
|---|--------------------------------------|
| _____ Silt Fence | Storm Drain Inlet protection: |
| _____ Gravel construction entrance | _____ Gravel/fiber bags |
| _____ Construction fence for access control | _____ Filter fabric |
| _____ Gravel construction entrance | _____ Silt Bags |
| _____ Curb sediment trap for site run off | Other _____ |
| _____ Straw wattles behind curb to filter site runoff | |

- | | |
|---|--------------------------------|
| _____ Daily Street scraping/sweeping | _____ Anchored Portable Toilet |
| _____ Designated concrete wash out area | _____ Covered Garbage Dumpster |

Other BMPs as required for this site (describe):

INSPECTION FLOW CHART

Inspections:

BMP's will be inspected at a minimum of every 14 days. Monitoring of the site should be ongoing, and BMP's should be maintained or adjusted as soon as a problem is identified. Improperly maintained BMP's will be considered a violation of the Harrisville city Storm Water Ordinances, even if they are discovered between official inspections.

A report will be filled out and kept with the SWPPP for each inspection. The inspection report shall include:

- 1- The location of the site being inspected
- 2- The date of the inspection
- 3- A list of BMP's that were inspected
- 4- Any deficiencies that were identified for the BMP's
- 5- A description of the action that was taken to correct the deficiency
- 6- The date the deficiency was corrected
- 7- Certification that the report is accurate and true
- 8- The signature of the person filling out the report

Good House Keeping:

Construction waste, litter/trash shall be removed and or contained properly at all times. All dirt and mud shall be kept on site. Any dirt or mud in the street shall be cleaned up immediately.

Site Stabilization:

BMP's to prevent material transfer from the site to the street will remain in place until the site is stabilized.

Permit / SWPPP accessibility:

A copy of the SWPPP packet shall be kept on site or contact information of location of the SWPPP posted on site.

Notice of Termination (NOT):

A Notice of Termination (NOT) shall be submitted within thirty (30) days after completion of construction and stabilization or the site is taken over by another operator who has agreed to complete final stabilization. All temporary BMP's will be removed and properly disposed of.

Signature of Applicant

Date

SWPPP Inspection Check List

Location of the Site:

Date of the Inspection:

List of BMPs inspected:

Deficiencies Identified:

Corrective Action:

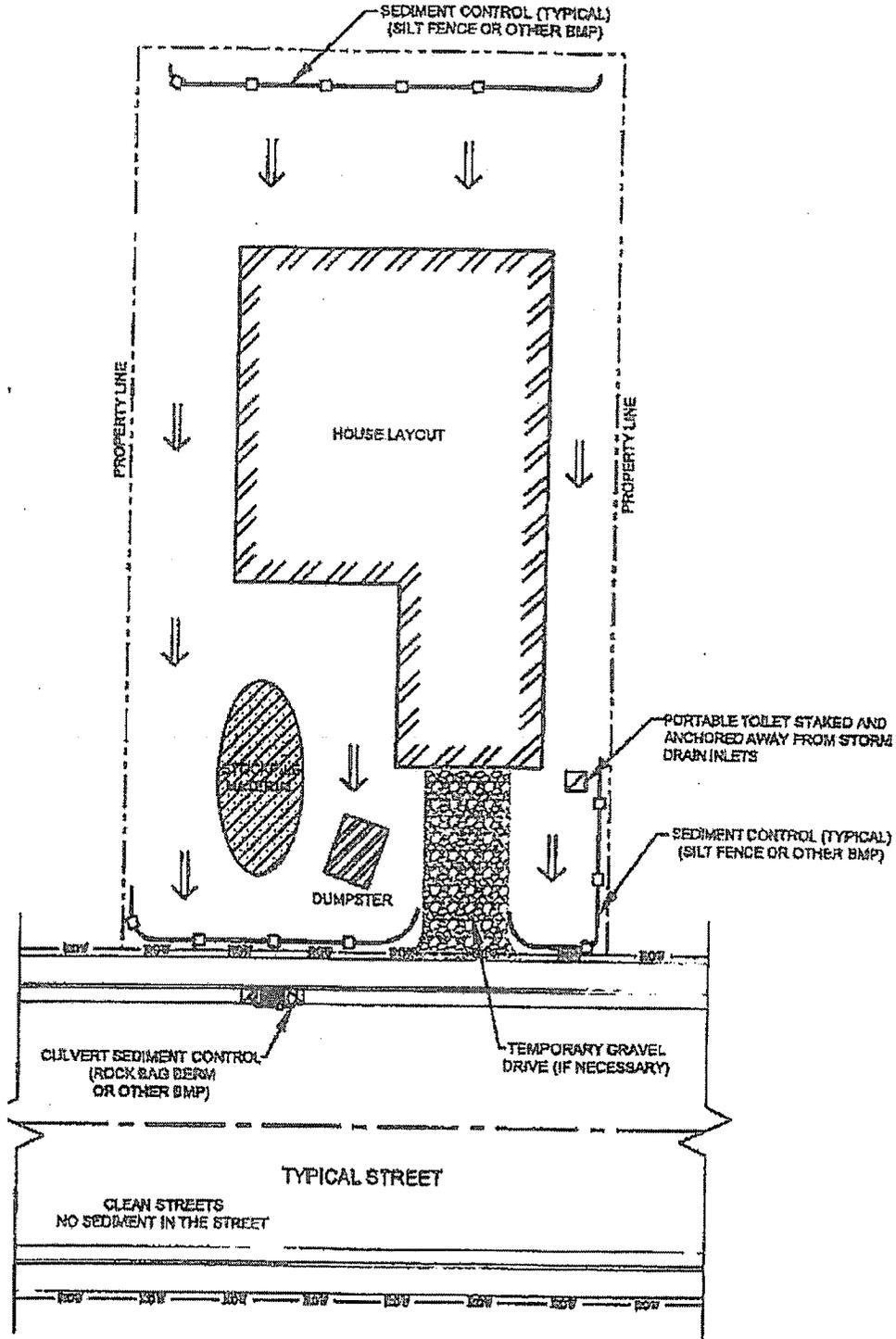
Date of Corrective Action:

Certification that report is accurate and true:

I, _____, hereby acknowledge that the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

Signature:

Example Site Plan showing BMPs



UPDES Permit Number: _____

(This number must be obtained from the State on-line at <https://secure.utah.gov/stormwater/>

APPLICANT CERTIFICATION:

I, _____, understand that the issuance of this permit commits me to follow all the requirements of Title 10, Chapter 11, Section 030, of the Harrisville Municipal Code and that I will be subject to any and all penalties associated with violations of this Permit and/or applicable Ordinance. I understand that this Permit and associated SWPPP is required and will remain in effect until the entire project is stabilized, revegetated and complete. The site and BMPs will be inspected on a regular basis to ensure compliance with this Permit and SWPPP. The Permittee is responsible for Permit and SWPPP compliance for the entire site and for the duration of the work and/or construction activity. The Permittee is responsible for the actions of the subcontractors, vendors, delivery personnel, and others who will be working on the site. The Permittee is responsible for any material that leaves the site, regardless of compliance with the SWPPP.

I hereby acknowledge that I have read the instructions and provisions of this Permit and applicable City Ordinances and agree to follow the terms and conditions of this Permit, the SWPPP, and applicable ordinances, rules and regulations. I certify that this document and all attachments were prepared under the direction or supervision of those who have placed their signature below and in accordance with a system designed to assure that the information submitted was properly gathered and evaluated by qualified personnel or consultants. Based on my inquiry of the person or persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete.

A legally authorized representative of any applicant that is a corporation, partnership, limited liability company, trust or other legal or governmental entity must sign the application on behalf of and as authorized by the legal or governmental entity. Separate documentation shall be provided regarding such authorization.

Nothing contained in this Packet is intended to relieve any person or entity from any obligation to comply with applicable federal and state laws and regulations pertaining to clean water and/or storm water runoff.

Signature of Applicant or legally Authorized Representative

Date

Print Name and Title of Applicant or Legally Authorized Representative

FOR OFFICIAL USE ONLY:

Associated Development or Building Permit #: _____

Date Received: _____

Date Reviewed: _____

Date Approved: _____

Date Denied: _____

If approved, this permit shall be conditioned upon full compliance with the SWPPP for the project, the Harrisville City Storm Water Ordinance as set forth in Title 10 of the Harrisville Municipal Code, and any terms and conditions of this permit. If denied, the reasons for denial shall be set forth in writing and provided to the Applicant. This permit shall not be valid unless signed below by the Storm Water Official.

Storm Water Official Signature

Insert copy of NOI
from Department of
Water Quality [HERE](#)