

**MINUTES OF HARRISVILLE CITY
CITY COUNCIL MEETING
Tuesday, May 26, 2015 – 7:00p.m.
Council Chambers
363 West Independence Blvd
Harrisville, Utah 84404**

Present: Mayor Bruce Richins, Council Member Grover Wilhelmsen, Council Member Michelle Tait, Council Member Jennifer Jensen, Council Member Jeff Pearce, Council Member Michael Murtha.

Staff: Bill Morris, City Administrator, Jennie Knight, City Recorder, Brett Hadley, Police Officer, Mark Wilson, Police Sergeant.

Visitors: Ruth Pearce, Jake Schlegel, Vivienne Murtha.

7:00 P.M. CITY COUNCIL MEETING

1. Oath of Office.

Jennie Knight administered the oath of office to new Council Member Michael Murtha.

2. Call to Order.

Mayor Richins called the meeting to order and welcomed all visitors.

3. Opening Ceremony.

Council Member Pearce led the pledge of allegiance and conducted the opening ceremony.

4. Consent Items.

- a. Approve the minutes of May 12, 2015 as presented.

Mayor Richins asked that the work caliper be changed to caliber. Jennie Knight responded she made that correction. Council Member Pearce asked if the number reference for the deficit was correct. Jennie Knight said she referenced the notes from Lynn Fortie on the exact number for the deficit.

MOTION: Council Member Tait motioned to approve the consent items of May 26, 2015. Council Member Pearce seconded the motion. All Council Members voted aye. Motion passed.

5. Business Items.

- a. Discussion/possible action to approve Final Acceptance of improvement of Greenland Estates Subdivision.

Bill Morris explained this subdivision is complete and the developer has requested a release of the remaining escrow. He read the staff notes and items listed for final acceptance. The remaining issue was the piping requirement that more than meets the

city requirements. Staff recommends the full release of all the remaining escrow on this subdivision. Mayor Richins asked if council knows where this subdivision is located. Council Member Jensen did not. It was explained this is a three lot subdivision on the North side of Larsen Lane.

MOTION: Council Member Jensen motioned to grant final acceptance of Greenland Estates subdivision and release the remaining escrow. Council Member Murtha seconded the motion. All Council Members voted aye. Motion passed.

b. Youth City Council Recognition Awards

Council Member Tait mentioned that although no youth city council members are in attendance she would like to recognize the three members that graduated and completed their service; Joshua Morrell, Courtney Barrow, and Kieley VanBeekum. She requested staff mail the certificates to them. Council Member Tait said they haven't been as active this year as they have in the past. Mayor Richins said two of these members have been involved with the youth city council for a long while.

c. Planning Commission Recognition

Mayor Richins explained he would like to recognize Tyler Malmrose who has recently resigned from Planning Commission due to personal conflicts. Mayor Richins said he will no longer be available to attend meetings based on a change in his work schedule. There are now two openings for Planning Commission.

6. Public Comments - (3 minute maximum)

No public comments were offered.

7. Mayor/Council Follow-up:

Mayor Richins said he'd like to follow-up about a Weber County meeting in June. He explained the county is trying to provide a map that represents the commercial areas in all of the cities collectively. When a proposed business wants to come in they will have a master map of the entire county. Mayor Richins said this is a kickoff meeting. Council Members Jensen and Pearce will be attending. Mayor Richins said he would appreciate good representation from the city.

8. Adjourn.

Mayor Richins motioned to adjourn at 7:17pm.

9. HERITAGE DAYS WORK SESSION

Mayor Richins called the Heritage Days work session to order and turned the time over to Council Member Jensen. Council Member Jensen asked if everyone brought their lists of what is needed for prizes. Mayor Richins said he is already planning his own prizes.

Council Member Jensen asked some questions regarding the mass gathering permit application. Jennie Knight suggested Council Member Jensen meet with Pam Crosbie to have a check cut to submit with the application. Council Member Jensen said the 30

day mark is a recommendation and she was told it is not taking 30 days to approve an application.

Mayor Richins said he has several items for review. He informed Council anything purchased from Walmart will be discounted. Some items will be free like last year and others will be given at a discounted price. Ruth Pearce said she has a two burner stove from Camping World for a grand prize for Bingo. Mayor Richins said gift cards from Chili's are in the works.

Mayor Richins said he followed up to make sure the fireworks had been changed to the new date. He reported Gary and Joyce Larsson will be the Grand Marshalls of the parade.

Council Member Jensen said she talked to the t-shirt provider to make sure the shirts will be available by the 10th of June. The t-shirt provider is on Grant Avenue. She felt they are more affordable. She informed Council Ryan Walker designed the logo for Heritage Days that will be included on the t-shirts. All of the t-shirts will be the same. She would like to have him add the date.

Council Member Murtha asked how many shirts will be ordered and whether they are just for the events. Council Member Jensen said she is ordering 40 shirts for the 5K. She is just collecting the numbers now. She will be ordering 48 shirts for the frozen t-shirt contest and a few more for staff. Council Member Murtha said he had a conversation with Jones Shirts and Designs. Plain one color cotton t-shirts with one color printing will cost \$5 per shirt. Council Member Jensen said she felt those t-shirts were of a lesser quality. She said we typically order the sport shirts. Council Member Murtha said they had 20 registrations online for the timed run last year. Council Member Jensen said there were 60 shirts ordered last year with some left over. She informed Council she will order all of the shirts for the total event.

Council Member Jensen said they only have two food vendors plus the waffle truck. Vivien Murtha informed Council she has made contact with some possible vendors. She also spoke with Fruity Cakes in Pleasant View who showed interest in participating. She left all of the information with them. Weber County Animal Shelter and the Black Dog walk would both like to be involved. She has additional places in mind that she will check with.

Council Member Jensen said she received word back from Pat Young that Bouncy houses are not allowed. Jennie Knight confirmed that the city insurance provider does not cover the use of bouncy houses in the park. If the bouncy house provider is able to show Harrisville City as a covered party on their own insurance, they are welcome to come.

Council Member Jensen said Pat Young could not be in attendance this evening. She has not had a lot of success confirming vendors. Council Member Tait suggested having individual Facebook pages for Heritage Days and the Farmer's Market. Mayor Richins asked if the Park page could be used for the Farmer's Market. Council Member Jensen said additional pages can be started off our main Facebook page.

Vivienne Murtha suggested running an ad on KSL classifieds and also the Standard Examiner. Council Member Murtha said this is listed on the events page where it shows all of the local events.

Jennie Knight gave information on the deadline for submitting information for the newsletter.

Mayor Richins said Little Miss will not be held this year. Dr. Russell from Russell Dental should be getting in contact with Jennie about the 3 on 3 basketball tournament. He will remind the tennis tournament volunteer to contact Jennie.

Council Member Wilhelmsen gave a report on the talent show. He has received a few entries. He asked for input on how to distribute prizes for participation. He explained what he has done to advertise. Mayor and Council gave a brief discussion on who has signed up for the talent show. Vivienne Murtha suggested contacting the local dance companies. Council Member Wilhelmsen said he's reached out to two dance companies. Jennie Knight will check with Jenny's Jazz to see if they are interested. Council Member Wilhelmsen said this is not a competition but just a talent show and would like to give out a prize to all participants. He also mentioned he spoke with Becky Strebel about having an art display. She is happy to do this for us. Mayor and Council discussed having Robin Stout help with this effort. Mayor Richins suggested using the Chili's gift card for participation in the talent show.

Jennie Knight reminded Council Shanna Edwards has a Girl Scout volunteer covering the kid's coloring booth.

Council Member Tait mentioned she will need tootsie roll suckers and cupcakes; nothing that will melt for her activities. She will also follow-up with the credit union.

Council Member Pearce said he will be collecting his own prizes for Bingo. Council Member Jensen will just pick up some candy treats for Bingo. Council Member Murtha informed Council he asked for 100 energy bars from Smith's Grocery store. He should know by the end of the week if this will happen. Lee's Marketplace is donating 4 cases of water. Planet Fitness is putting together a swag bag with \$40 worth of items. Strider's running store has not gotten back to him. Each participant will have a lot just for participating. He also talked with Bryan Fife about posting the entry on sportsites. He suggested cutting the entry fee from \$20 to \$10. Council Member Jensen said she felt the entry is not pricey. Council Member Murtha said there were only 20 participants last year for the timed run. He hopes to get more participation this year. He also reported the police department said they will only have one man on duty. He contacted his old unit on Hill Air Force Base who has committed 10 men with three Humvees. There is an intersection where he will place one Humvee to help direct the runners in the appropriate direction. Another will be placed at the end of 100 East by the entrance to the park for visibility. He requested several A-frame signs to hang directional arrows on. He feels there will be more than enough help. He is trying to commit 5 each, Boy and Girl Scouts to help volunteer. North View Fire is committed to providing EMT services. He is glad to hear the t-shirts are covered. Mayor and Council discussed the glow sticks were provided by Walmart. He would like to have the winner of each the men's and women's categories to select a charity of their choice to make a \$50 donation to give back to the community. He also suggested having special t-shirts made up for the winner's. Council Member Jensen expressed her desire to recognize the youth runners who participate.

Council Member Jensen said that Fremont Cross Country team is committed to tally the times on the timed run. The timed runners will be issued bibs that have a number. They will have their name and age on their registration form. Council Member Tait confirmed the time of the 5K at 10:00pm. Council Member Murtha expressed his desire to have a contingency plan in place in case of inclement weather. He said it is not safe to have

runners during rain and lightning. Mayor Richins suggested they take that under consideration. Mayor and Council discussed the possibility of running the 5K in the morning if weather is an issue. Council Member Murtha said the volunteer force may not be available at that time. Council Member Jensen suggested moving forward as if the run will take place as normal.

Council Member Murtha is thinking the number of participants is likely to increase with the swag bag. Council Member Jensen suggested putting a flyer in Planet Fitness or Striders. Council Member Murtha asked if they want to cap the number of participants. Mayor Richins suggested the first 50 will receive the swag bag.

Council Member Jensen suggested holding a raffle for prizes after the 5K. Anyone is welcome to enter the raffle. Council Member Jensen said she can get some prizes together. Council Member Murtha said he will have some tables available. He also informed Council Planet Fitness will include a voucher for a t-shirt in the bag, that way participants can get a shirt in the appropriate size. This will be a nice gift bag.

Council Member Jensen stressed the need for volunteers. Mayor Richins asked where the Walmart volunteers will be needed. Council Member Tait said she will have the youth city council help with her activities. Mayor Richins said they do not necessarily need to know ahead of time. They will be available. Council Member Jensen said volunteers are needed for ninja warrior and the Kendama tournament. She asked about the 3 on 3 basketball tournament. Mayor Richins said he will follow-up on this.

Council Member Tait will follow-up with Gene on the sawdust for the scramble and the credit union about their donation.

Mayor Richins motioned to adjourn at 8:06pm.

ATTEST:

BRUCE RICHINS

Mayor

JENNIE KNIGHT

City Recorder

Approved this 9th day of June, 2015